

Dear Doctor,

The American Association of Orthodontists (AAO) would like to invite you to participate in a search process for the **AAO's Commission on Dental Accreditation's Appeal Board member**. Those interested must complete their self-submission process and submit to the AAO by **Monday, May 1 at Noon** (central time.)

AAO member to serve on the **Commission on Dental Accreditation's Appeal Board**.

- Dr. Paul Kasrovi's current term for this role ends in October 2023.
- The term becomes effective end of 2023 and runs 4-years, ending in 2027.
- See additional requirements and how to apply below.

### **More about the Commission on Dental Accreditation's Appeal Board**

*During the four-year term of this commission, Appeal Board hearings are scheduled at the request of administrators of programs following denial or withdrawal of accreditation by the Commission. The hearing must be requested by an educational program to be called and will be conducted within 60 days of the winter or summer meetings.*

### **You shall NOT be:**

- an employee, member of the governing board, owner, shareholder of, or independent consultant to, a program that either is accredited by the Commission on Dental Accreditation, has applied for initial accreditation, or is not-accredited; and
- spouse/partner, parent, child, or sibling of an individual identified above.
- current member of the Commission; and/or
- an individual who has participated in any step of the process leading up to the decision that is being appealed.

### **You shall be willing to:**

- participate as a member of the appellate body should it be convened.
- be willing to comply with all Commission policies and procedures (e.g., Agreement of Confidentiality; Conflict of Interest Policy; and Professional Conduct Policy and Prohibition Against Harassment).

**To Apply**, submit an email of interest with your current CV and completed CODA Appeal Board PDF to [mritterskamp@aaortho.org](mailto:mritterskamp@aaortho.org) by May 1, 2023, at Noon Central time.

Sincerely,

**AAO Search Committee**

**REFERENCE:**

**Tentative CODA 2023-2025 dates**

**REVIEW COMMITTEE AND COMMISSION MEETING DATES**

	<b>Winter 2023</b>	<b>Summer 2023</b>	<b>Winter 2024**</b>	<b>Summer 2024**</b>	<b>Winter 2025**</b>	<b>Summer 2025**</b>
<b>PREDOC RC</b>	Jan 9-10	July 10-11	Jan 8-9	July 8-9	Jan 6-7	July 7-8
<b>PGD RC</b>	Jan 12-13	July 13-14	Jan 11-12	July 11-12	Jan 9-10	July 10-11
<b>DA RC</b>	Jan 12-13	July 13-14	Jan 11-12	July 11-12	Jan 9-10	July 10-11
<b>DH RC</b>	Jan 10-11	July 11-12	Jan 9-10	July 9-10	Jan 7-8	July 8-9
<b>DLT RC</b>	Jan 9	July 10	Jan 8	July 8	Jan 6	July 7
<b>DPH RC</b>	Jan 13	July 14	Jan 12	July 12	Jan 10	July 11
<b>ENDO RC</b>	Jan 9	July 10	Jan 8	July 8	Jan 6	July 7
<b>OMP RC</b>	Jan 12	July 13	Jan 11	July 11	Jan 9	July 10
<b>OMR RC</b>	Jan 9	July 10	Jan 8	July 8	Jan 6	July 7
<b>OMS RC</b>	Jan 10	July 11	Jan 9	July 9	Jan 7	July 8
<b>ORTHO RC</b>	Jan 13	July 14	Jan 12	July 12	Jan 10	July 11
<b>PED RC</b>	Jan 10	July 11	Jan 9	July 9	Jan 7	July 8
<b>PERIO RC</b>	Jan 12	July 13	Jan 11	July 11	Jan 9	July 10
<b>PROS RC</b>	Jan 11	July 12	Jan 10	July 10	Jan 8	July 9
<b>DENTANES RC</b>	Jan 11	July 12	Jan 10	July 10	Jan 8	July 9
<b>OM RC</b>	Jan 10	July 11	Jan 9	July 9	Jan 7	July 8
<b>OFP RC</b>	Jan 9	July 10	Jan 8	July 8	Jan 6	July 7
<b>Closed Session Commission</b>	<b>Feb. 9 10:00 a.m.</b>	<b>Aug. 10 10:00 a.m.</b>	<b>Feb. 1 10:00 a.m.</b>	<b>Aug. 8 10:00 a.m.</b>	<b>Jan. 30 10:00 a.m.</b>	<b>Aug. 7 10:00 a.m.</b>
<b>Open Session Commission</b>	<b>Feb. 10 10:00 a.m.</b>	<b>Aug. 11 10:00 a.m.</b>	<b>Feb. 2 10:00 a.m.</b>	<b>Aug. 9 10:00 a.m.</b>	<b>Jan. 31 10:00 a.m.</b>	<b>Aug. 8 10:00 a.m.</b>

**NOTE: Remember to include your CV when submitting.**

**AAO's appointment of Commission on Dental Accreditation's Appeal Board representative**

To self-nominate yourself for AAO's appointment of Commission on Dental Accreditation's Appeal Board representative, please fill out the below questions and submit with your current CV (pdf format) to [mritterskamp@aaortho.org](mailto:mritterskamp@aaortho.org) before **May 1, 2023 at Noon (Central Time)**.

Are you an employee, member of the governing board, owner, shareholder of, or independent consultant to, a program that either is accredited by the Commission on Dental Accreditation, has applied for initial accreditation, or is not-accredited?      Yes      No

Are you willing to comply with all Commission policies and procedures (e.g., Agreement of Confidentiality; Conflict of Interest Policy; and Professional Conduct Policy and Prohibition Against Harassment).      Yes      No

If approved by CODA, are you tentatively able to attend the Appeals Board & Review Committee Member Training program in Chicago scheduled for December 7-8, 2023?  
Yes      No

**Please note** that the Commission is assuming responsibility for all travel expenses associated with the Commission's training program.

I am willing to participate as a member of the appellate body should it be convened?  
Yes      No

I am willing to comply with all Commission policies and procedures?      Yes      No

Are you currently serving on any other commissions, councils, etc., whether for the AAO or another program?      Yes      No      If yes, please list

Why are you interested in this position in less than 1,000 characters (this can be a bulleted list, doesn't need to be a formal document.)