

STUDY ABROAD PROGRAMS

Application for Faculty Site Visit Funding

Application Instructions for Faculty:

- Please complete this Application for Faculty Site Visit Funding and the Faculty Site Visit Budget.
- Submit this Application and Budget to your Department Chair and Dean/ Dean's designee (as well as PC Study Abroad Office for PC Faculty) for review and signature.
- Upload these two documents into the online application [here](#)
- Complete the additional online questionnaires and submit the application electronically.
- If you have any questions about the application, site visit funding or leading a study abroad program at GSU, please reach out Joshua Hudson at jhudson45@gsu.edu

Eligibility/Selection Criteria:

- Funds are available for credit-bearing programs only.
- Funds are available for proposed new or significantly modified programs only, and for global locations where no site visit has previously been made by the faculty member.
- The amount of funding will not exceed \$2,500 per proposed program.
- Program development funding cannot be awarded retroactively. Faculty members must apply for site visit funding in advance of their site visit.
- Eligibility is limited to full-time Georgia State faculty, including from Perimeter College.
- International travel must take place within one year from award notice and before the related study abroad program takes place.
- Travel must follow Georgia State University's international travel policy regarding travel advisories from the US Department of State and US Centers for Disease Control.

Preference Given to:

- New programs slated for Spring 2025 and Summer 2025
- Faculty who has never traveled to the international destination in which the program is planned
- Faculty who has never received site visit funding in the past
- Programs that can impact a large number of students – e.g., core courses or courses applicable to multiple majors.
- Preference will be given to, but not limited to, programs for under-represented colleges and disciplines.
- Preference will be given to, but not limited to, non-traditional destinations and/or destinations where the university does not currently have a program or programs.

Application Deadline: May 1, 2024

Selection Process:

Proposals will be reviewed and evaluated by a selection committee and will be submitted to the Associate Provost for International Initiatives for final review and approval. Study Abroad Programs will notify applicants of their award by May 22, 2024.

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Faculty Information

Program Director Name:

Department:

College:

Program Information

Potential Program Name:

First Semester/Term of Proposed Program:

Estimated Date & Site Visit Duration:

Global Location of Site Visit / Potential Proposed Program:

Have you traveled to the destination before?

Estimated Budget for Site Visit: Amount Requested (Maximum is \$2500):

Signatures

Signature of Program Director

Date

Signature of Department Chair

Date

Signature of PC Study Abroad Office (if applicable)

Date

Signature of Dean

Date

Signatures on this document by the Program Director, Chair and Dean indicate that the department and college endorse this site visit proposal and will support a future Study Abroad Program proposal.

Please note that upon return, all recipients will be required to submit a summary sharing the connections made and helpful resources gathered during the trip that will be used in the development of their program.

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Narrative Description

Use the space below to write a Narrative Description of your proposed site visit and program. Please address academic credit, justification for program, relation to the university's strategic plan, number of students impacted, and sustainability (1-2 pages in length).

