



District Board of Trustees

Retirement Recognition

Dr. Ed Massey

President

RESOLUTION OF APPRECIATION

WHEREAS, the Indian River State College District Board of Trustees recognizes the value of loyal and dedicated employees and the contributions such employees make to the effective operation of the College; and

WHEREAS, Gerri A. Brown began her employment with Indian River State College in July 2003 in Custodial and Janitorial Services to work as a Custodian I and subsequently earned a promotion to Custodian II in August 2007; and

WHEREAS, she continually demonstrated an excellent ability to work independently and as part of the Custodial team to ensure that the cleaning and minor maintenance of all spaces in her assigned locations were completed; and

WHEREAS, Gerri A. Brown participated in numerous training and credit courses made available through the College to improve her skillsets and enhance the health and safety of the College environment including "Stop the Bleed" training, Bloodborne Pathogens Safety training, and Healthy High-Performance Cleaning; and

WHEREAS, Gerri A. Brown developed a reputation as a dedicated and reliable employee who treated her colleagues and IRSC students with utmost courtesy and the willingness take time to help anyone in with a need; and


WHEREAS, assigned primarily to the "R" building, she regularly made herself available to help her Custodial staff colleagues work Performing Arts shows at the McAlpin Fine Arts Center, cleaning up after productions at the venue; and

WHEREAS, Gerri A. Brown exceeded the requirements of her assigned custodial duties, taking a special interest assisting the Performing and Visual Arts Program—ensuring spaces utilized by students, faculty and patrons of the program were impeccably maintained to create a welcoming environment; and

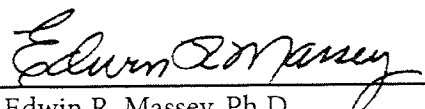
WHEREAS, after 17 years of faithful and dedicated service to the College ensuring students, faculty, and staff were greeted by a welcoming and meticulously maintained environment each day, Gerri A. Brown has announced her intent to retire on June 30, 2020;

NOW, THEREFORE BE IT RESOLVED by the District Board of Trustees that our sincere appreciation be extended to Gerri A. Brown for her long and loyal service to Indian River State College and that a copy of this Resolution be spread upon the minutes of the Board meeting held on June 23, 2020.

DISTRICT BOARD OF TRUSTEES
OF
INDIAN RIVER STATE COLLEGE

By: 

Jose L. Conrado
Chair

By: 

Edwin R. Massey, Ph.D.
Secretary

RESOLUTION OF APPRECIATION

WHEREAS, the Indian River State College District Board of Trustees recognizes the value of loyal and dedicated employees and the contributions such employees make to the effective operation of the College; and

WHEREAS, Linda S. Waugaman began employment in August of 2003 with the Performing and Visual Arts Department of Indian River State College as a Master Instructor and in August of 2006 earned a promotion to Assistant Professor; and

WHEREAS, Linda S. Waugaman taught numerous Visual Arts courses at IRSC including Drawing, Design, Painting, Printmaking, Graphic Design, Art History, and Art Appreciation that inspired and educated students pursuing careers in Visual Arts or taking classes for personal enrichment alike; and

WHEREAS, as the Director of the Visual Arts program, Linda S. Waugaman was actively involved and engaged with faculty and staff in the Performing and Visual Arts Department, ensuring that students in the program were offered the greatest opportunities and education in their disciplines; and

WHEREAS, Linda S. Waugaman managed the Visual Arts Gallery on the IRSC Main Campus and worked each year to provide students with two opportunities to publicly showcase their artwork during art exhibits held in the Gallery, which ultimately developed into offering the public a chance to bid on certain art pieces that raised money for student artists; and

WHEREAS, Linda S. Waugaman was very hands-on with her students, working one-on-one with them to develop their talents and assisting them with transfer into top art schools worldwide, with many gaining admission to the Ringling School of the Arts; and

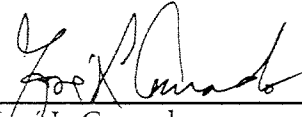
WHEREAS, Linda S. Waugaman has organized and supervised numerous Study Abroad programs with an emphasis on art appreciation, including trips to Venice, Italy and other locations across Europe, designed to empower students to create their own place in the artistic and cultural world; and

WHEREAS, Linda S. Waugaman graduated summa cum laude with a B.F.A. in studio art from Sam Houston State University and earned her M.F.A. in printmaking from Texas Tech University, and as an artist displayed her work in regional, national and international exhibits as well as in several collections across the country and in Mexico; and

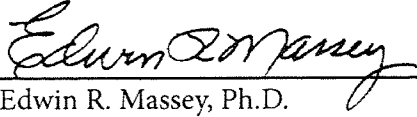
WHEREAS, after 17 years of dedicated service to Indian River State College where she imbued a lasting impression of the significance of the visual arts on countless students, Linda S. Waugaman has announced her intent to retire on August 7, 2020;

NOW, THEREFORE BE IT RESOLVED by the District Board of Trustees that our sincere appreciation be extended to Linda S. Waugaman for her long and loyal service to Indian River State College and that a copy of this Resolution be spread upon the minutes of the Board meeting held on June 23, 2020.

DISTRICT BOARD OF TRUSTEES
OF
INDIAN RIVER STATE COLLEGE

By: 

José L. Conrado
Chair

By: 

Edwin R. Massey, Ph.D.
Secretary

RESOLUTION OF APPRECIATION

WHEREAS, the Indian River State College District Board of Trustees recognizes the value of loyal and dedicated employees and the contributions such employees make to the effective operation of the College; and

WHEREAS, Denise J. Malcolm began employment with Indian River State College in August 2002 as an Adjunct Instructor working in the Academic Support Center (ASC) before joining Assessment Services full-time in July 2005 as an Assessment Specialist; and

WHEREAS, since joining Assessment Services Denise J. Malcolm has served as an essential member of the Assessment Centers team that administers more than 70,000 exams for IRSC students annually; and

WHEREAS, Denise J. Malcolm personally managed the process of sending exams to other college locations for students that do not live near an IRSC location—typically sending more than 2,000 such exams each year over the past eight years; and

WHEREAS, she oversaw all of the Test for Adult Basic Education (TABE) testing for career programs on Main Campus as well as administered the General Educational Development (GED) exams in both paper and online formats; and

WHEREAS, she additionally served as an exam reader for students with approved testing accommodations; and

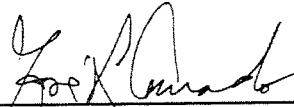
WHEREAS, Denise J. Malcolm demonstrated sincere concern for IRSC students, taking time to talk with them concerning test results and assist them navigate questions or issues related to their education; and

WHEREAS Denise J. Malcolm shares a deep commitment to community and family demonstrated by her devoted care as both a mother and grandmother and through active involvement in her church; and

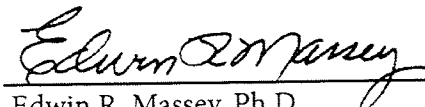
WHEREAS, after 18 years of service to the College faithfully assisting and supporting students in their academic studies and assessment, Denise J. Malcolm has announced her intent to retire on June 17, 2020;

NOW, THEREFORE BE IT RESOLVED by the District Board of Trustees that our sincere appreciation be extended to Denise J. Malcolm for her long and loyal service to Indian River State College and that a copy of this Resolution be spread upon the minutes of the Board meeting held on June 23, 2020.

DISTRICT BOARD OF TRUSTEES
OF
INDIAN RIVER STATE COLLEGE

By: 

Jose L. Conrado
Chair

By: 

Edwin R. Massey, Ph.D.
Secretary

RESOLUTION OF APPRECIATION

WHEREAS, the Indian River State College District Board of Trustees recognizes the value of loyal and dedicated employees and the contributions such employees make to the effective operation of the College; and

WHEREAS, Dr. Alexander W. Van Ovost began employment in the Dental Science Department at Indian River State College in August of 1997 as an Adjunct Instructor before being hired as a full-time Professor in June 1998; and

WHEREAS, he also worked as a Training Facilitator II from March 2006 to June 2015 with the Corporate and Community Training Institute (CCTI) where he taught Dental Assisting courses as continuing education credits; and

WHEREAS, Dr. Alexander W. Van Ovost was the lead dentist for the Indian River State College Dental Clinic for 21 years where he educated Dental Hygiene and Dental Assisting students in the clinic setting and lectured in courses such as Dental Office Emergencies; and

WHEREAS, Dr. Alexander W. Van Ovost was a key participant in the re-accreditation process for the Dental Hygiene and the Dental Assistant programs at IRSC and also served on the Commencement Committee; and

WHEREAS, he was active in a variety of professional organizations including the Florida Association of Dental Educators and the Atlantic Coast Dental Association and additionally was an engaged participant in Project Impact which supports interprofessional collaboration; and

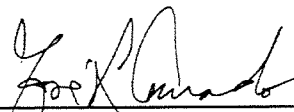
WHEREAS, Dr. Alexander W. Van Ovost has provided dental services for hundreds of patients at a reduced cost to help the local community and served as lead dentist for annual community events such as Project Christmas Smile and Give Kids a Smile that provided pro-bono care to those in greatest need; and

WHEREAS, he also provides dental care for events such as the Special Olympics and at sealant clinics held within local school districts; and

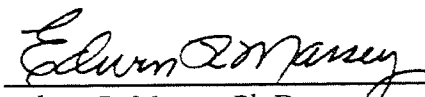
WHEREAS, after 23 years of service with Indian River State College where he educated and trained the next generation of dental hygiene and assisting technicians for careers in the local community, Dr. Alexander W. Van Ovost has announced his intent to retire on June 19, 2020;

NOW, THEREFORE BE IT RESOLVED by the District Board of Trustees that our sincere appreciation be extended to Alexander W. Van Ovost for his long and loyal service to Indian River State College and that a copy of this Resolution be spread upon the minutes of the Board meeting held on June 23, 2020.

DISTRICT BOARD OF TRUSTEES
OF
INDIAN RIVER STATE COLLEGE

By: 

Jose L. Conrado
Chair

By: 

Edwin R. Massey, Ph.D.
Secretary

RESOLUTION OF APPRECIATION

WHEREAS, the Indian River State College District Board of Trustees recognizes the value of loyal and dedicated employees and the contributions such employees make to the effective operation of the College; and

WHEREAS, Priscilla C. Bouchard began her employment with Indian River State College in May 1995 in Enrollment and Student Services part-time as a Clerk I, and later joined the department full-time in October 1999 as an Admissions Assistant I before moving in February 2003 to Advising Services to work as an Advisor Specialist I after which she earned a promotion to Credit and Baccalaureate Review Specialist II in June 2007; and

WHEREAS, possessing a vast array of experience in curriculum, admissions, advising, transfer evaluation, and Bachelor's Degree program admissions Priscilla C. Bouchard is among the most well-versed employees in Enrollment and Student Services Division—relied upon by colleagues across the College community; and

WHEREAS, Priscilla C. Bouchard worked closely with Enterprise Systems to fine-tune the course evaluation directory that now stores thousands of course equivalencies from schools across the country to streamline the transcript evaluation process; and

WHEREAS, Priscilla C. Bouchard was a key member of the implementation team when the College adopted Mariner in 2002 and was actively engaged in the planning and testing phase of the Baccalaureate admission process in Mariner and additionally played a vital role in testing facets of the Workday system prior to and since its implementation and;

WHEREAS, in her role as Credit and Baccalaureate Review Specialist Priscilla C. Bouchard was the sole individual responsible for admitting students to IRSC Bachelor's programs 2008 to 2010—during the initial years of the program; and

WHEREAS, she served on the statewide team responsible for developing the Florida Virtual Campus (FLVC) electronic transient student application process and was the first student user to serve on the FLVC team; and

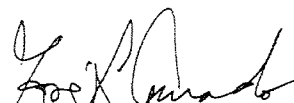
WHEREAS, her numerous recognitions for contributions to the College include earning the President's Cup in 2004 as part of the Educational Services Division, receiving the May 2014 Staff Employee of the Month, and accepting the Pride Award as part of the Advising Services team in 2016; and

WHEREAS, Priscilla C. Bouchard was active in College life by volunteering her time to assist with many activities including Great Explorations and NJCAA swim meets, and through participating in Dual Enrollment Information Sessions; and

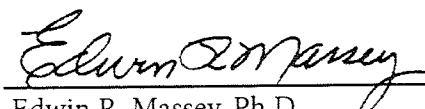
WHEREAS, after 25 years of faithful service to the College, demonstrating exceptional commitment to the countless students she served and helped to succeed, Priscilla C. Bouchard has announced her intent to retire on June 15, 2020;

NOW, THEREFORE BE IT RESOLVED by the District Board of Trustees that our sincere appreciation be extended to Priscilla C. Bouchard for her long and loyal service to Indian River State College and that a copy of this Resolution be spread upon the minutes of the Board meeting held on June 23, 2020.

DISTRICT BOARD OF TRUSTEES
OF
INDIAN RIVER STATE COLLEGE

By: 

Jose L. Conrado
Chair

By: 

Edwin R. Massey, Ph.D.
Secretary

RESOLUTION OF APPRECIATION

WHEREAS, the Indian River State College District Board of Trustees recognizes the value of loyal and dedicated employees and the contributions such employees make to the effective operation of the College; and

WHEREAS, Deborah A. Whiting began her employment with Indian River State College in August 1994 as an Adjunct Instructor providing instruction for College Preparatory courses, Natural Sciences, and the Academic Support Center (ASC) and was hired full-time as a Learning Facilitator for the ASC in April 2003; and

WHEREAS, she then began work in August 2010 with the IRSC School of Education first as an Instructor teaching College Preparatory classes and then in August 2013 earned her promotion to Assistant Professor; and

WHEREAS, Deborah A. Whiting taught courses in Developmental Education Math, Introduction to Technology for Educators and Student Success and, after earning a second Master's degree in 2018 to expand her teaching certification, began teaching courses in Biology, officially moving to the Department of Biological Sciences in Fall 2019; and

WHEREAS, Deborah A. Whiting was a part of numerous committees and workgroups across the College including the Virtual Campus Workgroup, the Adjunct Faculty Workgroup, and the Proctor Assessment Subcommittee; and

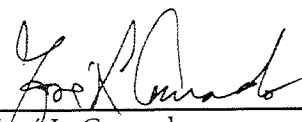
WHEREAS, possessing a deep understanding and appreciation of the worth Adjunct Instructors and their contributions provide the institution, Deborah A. Whiting served as a valuable member of the Adjunct Faculty Workgroup, becoming integral to the success of the Adjunct Recognition Ceremony and Professional Enhancement Day for Adjuncts held each year; and

WHEREAS, Deborah A. Whiting served as a member of the Learning Assistance Department team awarded the 2012 Instructional Innovation Award for their work on the Learning Assistance Collaborative; and

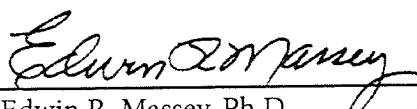
WHEREAS, after 26 years of service to the College and her contributions to the innumerable students whose lives she has influenced with her unwavering dedication to their success, Deborah A. Whiting has announced her intent to retire on August 7, 2020;

NOW, THEREFORE BE IT RESOLVED by the District Board of Trustees that our sincere appreciation be extended to Deborah A. Whiting for her long and loyal service to Indian River State College and that a copy of this Resolution be spread upon the minutes of the Board meeting held on June 23, 2020.

DISTRICT BOARD OF TRUSTEES
OF
INDIAN RIVER STATE COLLEGE

By: 

José L. Conrado
Chair

By: 

Edwin R. Massey, Ph.D.
Secretary

PRESIDENT'S REPORT

June 23, 2020

PRESENTATIONS:

- 👍 1. Coronavirus Update – *Dr. Massey*
- 👍 2. Recognition of Staff Employee of the Month – *Dr. Massey*
 - June 2020 – Tim Jackowski

CALENDAR OF EVENTS:

Calendar of Events for July and August 2020:

- **July 6th** – Independence Day Holiday Observed – College Closed
- **July 14th-17th** – Tentative Presidential Search Finalist Interviews & Special Board Meeting
- **July 25th** – Clark Graduation Ceremony, Jensen Beach High School Football Field, 9 AM (*if it is safe to do so under public health guidelines*)
- **August 12th** – Endowed Teaching Chair Awards and State of the College Address – McAlpin Fine Arts Center, 8 AM – Noon
- **August 22nd** – Retirement Event for President Massey, 6 PM – 10 PM, Details forthcoming
- **August 25th** – Board Meeting, Main Campus, A301, 3:30 PM followed by a Community Gathering for the Unveiling of the Edwin R. Massey Campus, 4:30 PM – 6:30 PM

IN THE NEWS...

Items of interest have been included in your packet for your information.

- 👍 Outcome Measures

Announcing the June Staff Employee of the Month

Timothy Jackowski, Maintenance II, Mueller Campus

Fort Pierce resident Timothy Jackowski is the Indian River State College June 2020 Staff Employee of the Month. Tim began working in November of 2009 in a Maintenance I position with Physical Plant Operation and Maintenance. In August of 2017 Tim was promoted to Maintenance II—the position he holds today as part of the team at the Mueller Campus in Vero Beach.

Tim has earned the reputation as a hard-working, duty-oriented individual who is willing to take on any challenge. He goes about his work quietly and without complaint and possesses excellent organizational skills. Tim is always ready to help out in a tight spot with electrical matters, plumbing and sprinkler work, mitigation efforts during heavy rains or with HVAC issues. He is trustworthy and appreciates the importance of carrying out critical support tasks in a way that enhances the Mueller Campus.

While primarily assigned to the Brackett Library, he regularly steps in to help with maintenance and event preparation at the Richardson Center. Significant events like Entrepreneur of the Year—hosted annually by the IRSC Foundation at the Richardson Center—benefit from Tim’s skills and positive attitude. He helps keep preparation for major events on schedule, which benefits both the internal and external functions he is assigned. His work to assist at the Richardson Center exemplifies the River Way and contributes to the solid reputation the facility maintains as a venue for College and community events.

Those who work alongside Tim readily share the impact he has on Mueller Campus. One co-worker says, “Tim jumps right in as a team player to assist with all sorts of repairs throughout the campus without complaining.” Another adds, “His training in the USAF Red Horse Squadron, Special Operations Command no doubt prepared him to work under pressure.” They continue, stating, “They are the true ‘worker bees’ of that unit!” Finally, one of Tim’s co-workers adds, “Tim is a ‘can do’ player who comes through in the crunch.”

CONGRATULATIONS, TIM June 2020 Staff Employee of the Month

The Staff Employee of the Month Award recognizes a non-instructional employee. Nominations are evaluated by the Employee Recognition Committee, which is comprised of IRSC staff members, faculty and administrators. For more information, contact Committee Chair Sera Phillips at 772-462-7258.



District Board of Trustees Meeting

Approval of May 26th Zoom Board Meeting Minutes

Chairman Conrado

INDIAN RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

ZOOM MEETING

May 26, 2020

The regular meeting of the District Board of Trustees of Indian River State College was held on May 26, 2020 as a Zoom Meeting beginning at 3:30 PM.

REGULAR MEETING

Those present via Zoom:

ATTENDANCE

Jose Conrado, Indian River County; presiding

Vicki Davis, Martin County

Anthony George, Martin County

Sandra Krischke, St. Lucie County

Christa Luna, Okeechobee County

J. Brantley Schirard, St. Lucie County

Absent:

Susan Caron, St. Lucie County

Also Present via Zoom:

Edwin R. Massey, Ph.D., President

Richard V. Neill, Jr., College Attorney

Suzanne Parsons, Administrative Assistant to the
President

Others present via Zoom:

Heather Belmont, Vice President of Academic Affairs

Christina Hart, Vice President of Enrollment & Student
Services

Barry Keim, Vice President of Financial Services, CFO

**Paul O'Brien, Vice President of Institutional
Technology, CIO**

Frank Watkins, Vice President of Student Affairs

**Pamela Welmon, Vice President of Applied Science &
Technology**

**Angela Browning, Associate Vice President of
Institutional Effectiveness**

Ann Decker, Executive Director, IRSC Foundation

Harvey Arnold, Provost – Port St. Lucie/St. Lucie West

Russ Brown, Provost – Okeechobee County

Elizabeth Gaskin, Provost – Martin County

Casey Lunceford, Provost – Indian River County

Ann Hubbard, Dean of Health Science

Donna Rivett, Dean of Industrial Education

**Evan Berry, Associate Dean of Public Service
Education**

**Meredith Coughlin, Associate Dean of Enterprise
Systems**

Edith Pacacha, Associate Dean of Finance

**Eileen Storck, Associate Dean of Enrollment and
Student Services**

**Kelly Amatucci, Assistant Dean of the School of
Education**

Kevin Cooper, Assistant Dean of Advanced Technology

**Sean Donahue, Assistant Dean of Facilities &
Sustainability**

**Anthony Dribben, Assistant Dean of Mathematics and
Natural Sciences**

Patty Gagliano, Assistant Dean of Nursing

Kendall St. Hilaire, Assistant Dean of Virtual Campus

Prashanth Pilly, Assistant Dean of Business

Technology

Scott Stein, Assistant Dean of Liberal Arts

Melissa Whigham, Assistant Dean of Human Resources

**Debra Kohuth, Executive Director, Clark Advanced
Learning Center**

**Akos Delneky, Administrative Director of Learning
Resources**

**Alan Montgomery, Administrative Director – Chief of
Campus Safety & Security**

**Andrew Treadwell, Administrative Director of
Legislative and Executive Communications**

**Adriene Jefferson, Equity Officer & Title IX Coordinator
& Administrative Director of Northwest Center**

Cindy Bruin, Director of Grants Development

Michael Grant, Director of Enrollment Management

**Strather Dupree, Director of Articulation and
Partnerships**

Ann Sampson, Director of Curriculum Support

**Suzanne Seldes, Director of Communications & Brand
Strategy**

Chris Puorro, WQCS Station Manager

Silvia Bustamante, Faculty

Jennifer Capers, Faculty

John Carpenter, Faculty

Carl Clark, Faculty

James Dinsch, Faculty

Jennifer Doak, Faculty

John Donohue, Faculty

Taylor Kilman, Faculty

Sarah Mallonee, Faculty

Matthew Smith, Faculty
Teena-Louise White, Faculty
Annette Bracero, Staff
Susan O'Brien, Staff
Lynne O'Dell, Staff
Monique Olson, Staff
Catherine Pantorno, Staff
Carla Parker, Staff
Claudia Phillips, Staff
Paula Rich, Staff
Betty Saffioti, Staff
Gail Sheets, Staff
Jasmanda Soto-Inigo, Staff
Angelita Tyner, Staff
Edwin Vazquez, Staff
Melanie Forget & Family, Retiree
James Rich, Guest
Adm, Guest
PSI Omega, Guest
SD, Guest
User01, Guest
772*****97, Guest

Chair Conrado called the meeting to order at 3:30 PM.

President Massey recognized Melanie J. Forget and presented her virtually with a Resolution of Appreciation and brick for retirement.

After 26 years of service to the College as the Director of Development in the IRSC Foundation,

CALL TO ORDER

RETIREMENT
RECOGNITION – MELANIE
J. FORGET – 26 YEARS OF
SERVICE

Melanie announced her intent to retire on March 31, 2020.

President Massey and the Board thanked Melanie for her many years of service to the College and wished her all the best in retirement.

President Massey presented to the Board, for its information, the following presentations:

PRESIDENT'S REPORT

President Massey provided the following Coronavirus update:

CORONAVIRUS UPDATE

- IRSC congratulated our Spring 2020 graduates online with a dedicated webpage honoring the graduates. Graduates can view the Commencement program listing their names, view a special message from the President and family and friends can post personal congratulatory messages.
- The IRSC River Shop offered curbside pickup for students purchasing books and supplies for Summer I classes.
- Clark Executive Director/Principal, Debbie Kohuth and staff delivered regalia to 90 Clark graduates at their homes. Seventy percent of those students also graduated with an

Associate's degree. The Clark held a virtual celebration on May 23, 2020. An in-person Class of 2020 Commencement Ceremony is scheduled for July 25, 2020 at 9 AM on the football field at Jensen Beach High School, if it is safe to do so under public health guidelines.

- During this pandemic, faculty have gone above and beyond for their students – a radiology instructor has transformed a home office into an X-ray lab so he can provide instruction to his students virtually from his lab at home.
- Around the campus, plexiglass shields are being installed for frontline customer service areas and custodial staff continue their increased cleaning activities to help prevent the spread of germs.
- The Crisis Response/Pandemic Task Force has been activated. In addition to preparing for hurricane season, the task force is developing a pandemic recovery plan for resuming college operations and services when it is safe to do so.

- *Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act* funding information was disseminated to students to assist them in determining whether they meet the criteria to qualify for the limited CARES Act funds IRSC has available that will be disbursed on a first-come, first serve basis.

IRSC will continue to respond to state leadership and CDC recommendations and guidelines.

President Massey recognized the following Faculty Members of the Month virtually:

- March 2020 – Dr. John Carpenter
- April 2020 – Dr. John Donohue

President Massey and the Board congratulated Dr. Carpenter and Dr. Donohue on their accomplishments and had them hold up their awards during the Zoom meeting.

President Massey recognized the following Staff Employees of the Month virtually:

- March 2020 – Paula Rich
- April 2020 – Catherine Pantorno
- May 2020 – Carla Parker

RECOGNITION OF FACULTY MEMBERS OF THE MONTH

**MARCH 2020 – DR. JOHN CARPENTER
APRIL 2020 – DR. JOHN DONOHUE**

RECOGNITION OF STAFF EMPLOYEES OF THE MONTH

**MARCH 2020 – PAULA RICH
APRIL 2020 – CATHERINE PANTORNO
MAY 2020 – CARLA PARKER**

President Massey and the Board congratulated Paula, Catherine and Carla on their accomplishments and had them hold up their awards during the Zoom meeting.

President Massey presented to the Board, for its information, the Calendar of Events for June 2020.

CALENDAR OF EVENTS

President Massey presented to the Board, for its information, In the News. News articles of interest were included in the Board packets.

IN THE NEWS

Chairman Conrado requested a motion to approve the minutes of the March 24, 2020 Board Meeting.

APPROVAL OF MINUTES

On a motion made by Brant Schirard, seconded by Vicki Davis and passed by the Board, the minutes of the March 24, 2020 Board Meeting were approved.

MOTION ON APPROVAL OF MINUTES

Chairman Conrado presented to the Board, for its information, the Warrant Lists for the month ending March 31 & April 30, 2020. Copies are filed with the supplemental minutes.

WARRANT LISTS

Chairman Conrado presented to the Board, for its information, the Condensed Financial Reports for the months ending March 31 and April 30, 2020. Copies are filed with the supplemental minutes.

CONDENSED FINANCIAL REPORTS FOR THE MONTHS ENDING MARCH 31 & APRIL 30, 2020

Dr. Angela Browning, Dr. Kevin Cooper and Cindy Bruin presented to the Board, for its information, a Grants Update.

For the 2019/20 academic year, IRSC has secured over \$12 million in funding from successful federal, state and local grant applications. IRSC has a record of successful grant management and a local, state and national reputation for excellence. We are well-positioned for COVID-19 related funding.

Angela, Kevin and Cindy highlighted the following 2019/20 grant awards:

- IRSC received a \$98,036 grant from the National Endowment for the Humanities to assist with the development of Infusing African American Culture into the Digital Learning Space.
- The goal of the U.S. Department of Agriculture's Hispanic-Serving Institutions Education Grant Citrus Greening Course-based Undergraduate Research Experience (CURE) project is to increase student comprehension of fundamental molecular biology principles leading to increased

student success and retention at both the Associates and Baccalaureate level. This is our first award as an Hispanic Serving Institution.

- IRSC was awarded a \$5,000 grant by the Dollar General Literacy Foundation to support the “Second Chance GED Project.”
- The Center for Laser and Fiber Optic Education, LASER-TEC, headquartered at IRSC has received a \$1.6 million National Science Foundation grant to support its transition into an Advanced Technological Education Resource Center. The expanded Center will be better positioned to increase the laser, optics, photonic and fiber optics technical workforce to meet U.S. Department of Labor projections.
- The Florida Department of Economic Opportunity’s Rebuild Florida funding is intended to improve the State’s resiliency to respond to a hurricane. Our project will expand IRSC’s HVAC, Construction and Solar Panel Technician programs thus increasing

the number of trained workers ready to enter the workforce.

- Project Vision funded through the National Science Foundation is designed to assist College leaders in developing the infrastructure and topics needed to create competitive NSF grant proposals. The long-term goal of the project is to positively impact technical education programs and opportunities for learners at two-year colleges. Community college growth in STEM sectors, especially at rural colleges, is a strong mechanism to address social mobility and diversity challenges in our nation.

Edith Pacacha presented to the Board, for its approval, the following Finance and Audit items:

- a. 2019/20 Budget Amendment No. 9 – Fund II, Current Fund Restricted
- b. Summary Review of Audit Reports:
 - 1. State of Florida Compliance and Internal Controls over Financial Reporting and Federal Awards; the Summary Schedule of Prior Audit Findings and Management’s

FINANCE AND AUDIT ITEMS

2019/20 BUDGET AMENDMENT NO. 9

SUMMARY REVIEW OF AUDIT REPORTS STATE OF FLORIDA COMPLIANCE & INTERNAL CONTROLS OVER FINANCIAL REPORTING & FEDERAL AWARDS

Corrective Action Plan for the fiscal year ended June 30, 2019.

2. Financial Audit for the fiscal year ended June 30, 2019.

On a motion made by Sandy Krischke, seconded by Vicki Davis and passed by the Board, the Finance and Audit items were approved.

Edith Pacacha presented to the Board, for its approval, the following Clark Advanced Learning Center Governance items:

- a. 2019/20 Third Quarter Revenue & Expense Summary for Operating, PECO and Local Capital Improvement Revenue
- b. 2019/20 Budget Amendments:
 1. No. 3 – Clark Advanced Learning Center, Current Fund, Restricted
 2. No. 2 – Clark Advanced Learning Center, PECO & Local Capital Improvement

On a motion made by Sandy Krischke, seconded by Brant Schirard and passed by the Board, the Clark Advanced Learning Center Governance items were approved.

FINANCIAL AUDIT FOR THE FISCAL YEAR ENDED JUNE 30, 2019

MOTION ON FINANCE AND AUDIT ITEMS

CLARK ADVANCED LEARNING CENTER GOVERNANCE ITEMS

2019/20 3RD QUARTER REVENUE & EXPENSE SUMMARY FOR OPERATING, PECO & LOCAL CAPITAL IMPROVEMENT REVENUE 2019/20 BUDGET AMENDMENTS NO. 3 & NO. 2

MOTION ON CLARK ADVANCED LEARNING CENTER GOVERNANCE ITEMS

Barry Keim presented to the Board, for its approval, the following Physical Plant items:

- a. First Amendment to the Real Estate Purchase Agreement with Salzman Real Estate Advisors, LLC
- b. Proctor Construction Company's four (4) negative change orders to their GMP contract for the "O" Building Chiller Plant Replacement Project.

On a motion made by Brant Schirard, seconded by Christa Luna and passed by the Board, the Physical Plant items were approved.

Vicki Davis reported on the Presidential Search Committee.

The Presidential Search Committee met on April 6 with our AGB Search Consultants, Rod McDavis and Melissa Trotta after the postponement of the March 24 meeting due to the beginning of the Coronavirus Pandemic. At that meeting the Search Committee:

- Determined after consulting with the Department of Education counsel that the Presidential Search Committee meetings

PHYSICAL PLANT ITEMS

1ST AMENDMENT TO REAL ESTATE PURCHASE AGREEMENT W/SALZMAN REAL ESTATE ADVISORS, LLC

PROCTOR CONSTRUCTION CO'S 4 NEGATIVE CHANGE ORDERS FOR GMP CONTRACT FOR THE "O" BLDG CHILLER PLANT REPLACEMENT PROJECT

MOTION ON PHYSICAL PLANT ITEMS

PRESIDENTIAL SEARCH COMMITTEE REPORT

could move forward in a virtual format due to the Coronavirus pandemic.

- Discussed the Sourcing Plan
- Reviewed procedures for determining semi-finalists and finalists
- AGB provided training on how to review candidate applications
- Reviewed the updated advertising plan on the website
- Determined that if we had not met our minimum number of 40 applicants by April 13 we would extend the deadline to May 26 and cancel the April 16 meeting.

After not meeting the minimum number of applicants on April 13, the application deadline was extended to today, May 26 at 11:59 PM. As of this morning, there were 76 applicants. The Committee will meet on Monday, June 1 to review the applications and select the semi-finalists.

Chairman Conrado requested a motion on the Consent Items.

CONSENT ITEMS

On a motion made by Vicki Davis, seconded by Brant Schirard and passed by the Board, the following Consent Items were approved:

MOTION ON CONSENT ITEMS

- | | |
|---|---|
| a. Accounts Receivable Write-Off | ACCOUNTS RECEIVABLE WRITE-OFF |
| b. Agreement between IRSC and Florida Power & Light Company | AGREEMENT BETWEEN IRSC & FLORIDA POWER & LIGHT COMPANY |
| c. Annual Fire Safety & Sanitation Report – College-wide | ANNUAL FIRE SAFETY & SANITATION REPORT – COLLEGE-WIDE |
| d. Approval of IRSC E-Catalog | APPROVAL OF IRSC E-CATALOG |
| e. Clinical Affiliation and/or Capstone Project & Student(s) Internship Agreements: | CLINICAL AFFILIATION AND/OR CAPSTONE PROJECT & STUDENT(S) INTERNSHIP AGREEMENTS |
| 1. Aster Discount Pharmacy | |
| 2. Benzer Pharmacy | |
| 3. Fort Pierce Discount Pharmacy | |
| 4. Treasure Coast Hospice | |
| f. Collegiate High School Articulation Agreements for 2020/21: | COLLEGIATE HIGH SCHOOL ARTICULATION AGREEMENTS FOR 2020/21 |
| 1. The School Board of Okeechobee County, Florida | |
| 2. The School Board of St. Lucie County, Florida | |
| g. Energy Audit Agreement with Honeywell International, Inc. | ENERGY AUDIT AGREEMENT WITH HONEYWELL INTERNATIONAL, INC. |

h. Florida Department of Economic Opportunity, Rebuild Florida Grant	FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY, REBUILD FLORIDA GRANT
i. MegaMation LLC DirectLine Service Agreement	MEGAMATION LLC DIRECTLINE SERVICE AGREEMENT
j. Private and Public School Dual Enrollment Agreement Addendums for 2019/20:	PRIVATE AND PUBLIC SCHOOL DUAL ENROLLMENT AGREEMENT ADDENDUMS FOR 2019/20
1. Florida State Christian Academy	
2. John Carroll High School, Inc.	
3. Okeechobee Christian Academy	
4. Olivet Private School	
5. St. Andrew's Episcopal Academy	
6. The School Board of Martin County, Florida	
7. The School Board of Okeechobee County, Florida	
8. The School Board of St. Lucie County, Florida	
k. Property Surplus and Inventory Write-off	PROPERTY SURPLUS AND INVENTORY WRITE- OFF
l. Full Time Appointments	FULL TIME APPOINTMENTS
m. Retirement	RETIREMENT
n. Separation of Service	SEPARATION OF SERVICE
o. Part Time Temporary Non-Instructional Appointments	PART TIME TEMPORARY NON-INSTRUCTIONAL APPOINTMENTS

p. Part Time Instructional Certifications (College Credit, College Credit S/U; ABE; GED; Vocational Credit; Vocational Supplemental and Vocational Preparatory)

**PART TIME
INSTRUCTIONAL
CERTIFICATIONS**

There being no further business, the meeting adjourned at 4:40 PM.

ADJOURNMENT

Jose Conrado
Chairman

Edwin R. Massey, Ph.D.
Secretary



District Board of Trustees Meeting

**Warrant List for the month ending
May 31, 2020 available with the
Supplemental Board Minutes**



District Board of Trustees Meeting

Condensed Financial Reports
Included in Board Members Packets



INDIAN RIVER STATE COLLEGE Office of the President

TO: District Board of Trustees
FROM: Edwin R. Massey, Ph.D. *ERM*
DATE: June 23, 2020
SUBJECT: Administrative Contracts for 2020-2021

Please permit me to recommend the following professional staff and administrative contracts for the dates as indicated in their contracts for the academic year 2020-2021.

Vice President of Academic Affairs	Heather Belmont, Ph.D.
Vice President of Applied Science and Technology	Pamela Welmon, D.Ed.
Vice President of Enrollment and Student Services	Christina Hart, Ph.D.
Vice President of Financial Services, CFO	Barry Keim
Vice President of Institutional Technology, CIO	Paul O'Brien
Vice President of Student Affairs	Frank Watkins
Associate Vice President of Institutional Effectiveness	Angela Browning, Ph.D.
Dean of Health Science	Anna Hubbard, Ed.D.
Dean of Industrial Education	Donna Rivett
Provost – Indian River County	Charles Lunceford
Provost – Martin County	Elizabeth Gaskin
Provost – Okeechobee County	Russell Brown
Provost – Saint Lucie County	Harvey Arnold, Ph.D.
Executive Director of the Foundation	Ann Decker
Associate Dean of Enrollment and Student Services	Eileen Storck
Associate Dean of Enterprise Systems	Meredith Coughlin, Ed.D.
Associate Dean of Finance	Edith Pacacha
Associate Dean of Public Service Education	Evan Berry
Athletic Director	Scott Kimmelman
Assistant Dean of Advanced Technology	Kevin Cooper, Ph.D.
Assistant Dean of Business Technology	Prashanth Pilly, Ph.D.
Assistant Dean of Facilities and Sustainability	Sean Donahue

District Board of Trustees

June 23, 2020

Page 2

Assistant Dean of Human Resources
Assistant Dean of Liberal Arts
Assistant Dean of Mathematics and Natural Sciences
Assistant Dean of Nursing
Assistant Dean of the School of Education
Assistant Dean of Virtual Campus

Administrative Director – Chief of Campus Safety/Security
Administrative Director of Legislative and Executive Communications
Equity Officer/Title IX Coordinator/Administrative Director of
Northwest Center
Interim Administrative Director of Library Services

Melissa Whigham
Scott Stein, Ph.D.
Anthony Dribben, Ph.D.
Patricia Gagliano, Ph.D.
Kelly Amatucci, Ed.D.
Kendall St. Hilaire

James Alan Montgomery
Andrew Treadwell
Adriene Jefferson

Mia Tignor



District Board of Trustees

Personnel Items for 2020/21

Barry Keim
Vice President of Financial Services, CFO

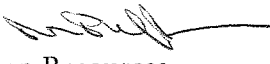



INDIAN RIVER STATE COLLEGE

Human Resources

MEMORANDUM

TO: Edwin R. Massey, Ph.D.
President

FROM: Melissa P. Whigham 
Assistant Dean of Human Resources

VIA: Barry A. Keim 
Vice President of Financial Services, CFO

DATE: June 23, 2020

SUBJECT: Annual Contracts for 2020-2021

Issuance of annual contracts is awarded to faculty for a one-year period. It is understood that one has probationary status until a continuing contract is awarded.

Please permit me to recommend the following full-time faculty for annual contracts for the 2020-2021 academic year:

James Agnew	Lisa Earnest	Margaret Neese
Emlyn Anderson	Kyle Freund	Christine Neubert
Gertrude Baptiste-Plaza	Pamela Giannone	Steven Nicholson
Christopher Baechle	Rhonda Griffis	Jennifer Norton
Toby Beeny	Drake Harmon	Zulihana Pascual
Heather Brigance	Brenna Heffner	Cathleen Paton
Nicholas Brown	James Howse	Jocelyn Perez
Julio Burgos	Stephanie Hurst	Katharine Piatchek
Chad Calvert	Mara Kallich	Oubideh Ramadan
Crystal Carlson-Myer	Laura Kauffmann	Larisa Ray
Rudy Cheung	Clifford Kemp	Emily Renschler
James Cosner	Taylor Kilman	Daniel Richardson
Debra Crowell	Christopher Krause	Joan Rivera
Lanie Culligan	Lynn Krieger	Roger Rosenthal
Bernice Cuscuna	Charles Lockett	Lara Santoro
Kris Demarais	Trisha Maitland	Troy Shearer
Fils Dieu-Conserve	Roseann Maresca	Brian Skirvin-LeClair
Melissa Doud	Kimberlie Massnick	Aleksandra Smigelski
Arnater Dowers	Heather Michaels	Stephen Smith
Amanda Dutton	Diane Morgan	Wendy Smith

Edwin R. Massey, Ph.D.
June 23, 2020
Page 2

Tracy Stant
Shanna Stokes
Frederick Strale
Robert Walsh
John Wharton
Brett Williams
Wendy Wisniewski

Brian Woodrow
Janice Woodruff
Keesha Wynn
Cressa Zajac
Elizabeth Zeiss





INDIAN RIVER STATE COLLEGE

Human Resources

MEMORANDUM

TO: Edwin R. Massey, Ph.D.
President

FROM: Melissa P. Whigham 
Assistant Dean of Human Resources

VIA: Barry A. Keim 
Vice President of Financial Services, CFO

DATE: June 23, 2020

SUBJECT: Continuing Contracts for 2020-2021

Issuance of continuing contracts may be awarded to faculty who have met the requirements of the Instructional Contracts Policy at Indian River State College. In accordance with SBE Rule 6A-14.041, FAC, each employee to whom a continuing contract has been issued shall be entitled to continue in a position without the necessity for annual reappointment.

In addition to annual evaluations, full-time faculty who are granted a continuing contract shall participate in a post-award performance review. This review shall be conducted following completion of five (5), not to exceed six (6) years, following the initial award of continuing contract. Following each successful post-award performance review, this process shall be repeated in the same manner thereafter.

Please permit me to recommend the following full-time faculty for continuing contracts for the 2020-2021 academic year:

Sharmin Anderson
John Bray
Silvia Bustamante
Crystal Chappell
Armon Copeland
Ruby Jefferson
Suchismita Banerjee
Thomas Brewer

Megan Carroll
John Freeman
Christine McDonald
Angeleen Neely-Sardon
Ogugua Onyejekwe
Gerald Roy
Helen Wiersma-Koch
Robin Zide





INDIAN RIVER STATE COLLEGE

Human Resources

MEMORANDUM

TO: Edwin R. Massey, Ph.D.
President

FROM: Melissa P. Whigham 
Assistant Dean of Human Resources

VIA: Barry A. Keim 
Vice President of Financial Services, CFO

DATE: June 23, 2020

SUBJECT: Grants and Special Program Contracts for 2020-2021

Issuance of grants and special program contracts are awarded to faculty for a one-year period for the reason that their employment with the College is paid for by grant or special program funds. These special programs may be in the form of federal, state, or local grants, or special arrangements.

Please permit me to recommend the following full time faculty for grants and special program contracts for the 2020-2021 academic year:

Joseph Graham
Sara Johnson
Scarlett West



INDIAN RIVER STATE COLLEGE

Human Resources

MEMORANDUM

TO: Edwin R. Massey, Ph.D., President

FROM: Melissa P. Whigham, Assistant Dean of Human Resources

VIA: Barry A. Keim, Vice President of Financial Services, CFO

DATE: June 23, 2020

SUBJECT: Faculty Special Payments for 2020-2021

Please permit me to recommend that you seek District Board of Trustees approval for the following special payments for the 2020-2021 academic year:

Neila Bird	Academic Support Centers Department Chair	\$4,320
Donald Bryant	Mathematics Department Chair	\$4,320
John Butler	School of Business Department Chair	\$4,320
Jennifer Capers	School of Science Department Chair	\$4,320
Elliot Cohen	Humanities Department Chair	\$4,320
Gale Cohen	Human Services Department Chair	\$4,320
Daphne Cooper	Social Sciences Department Chair	\$4,320
Armon Copeland	Practical Nursing/Patient Care Technician	\$4,320
Patricia Corey-Souza	Health and Wellness Department Chair	\$4,320
Bernice Cuscuna	Physical Therapist Assistant Department Chair	\$4,320
Steven Daniello	Assessment Services Department Chair	\$4,320
Richard Dewey	Criminal Justice Department Chair	\$4,320
James Dinsch	Emergency Medical Services Department Chair	\$4,320
Marta Ferguson	Dental Hygiene Department Chair	\$2,160
Donna Gorham	Office Administration Department Chair	\$4,320
Moamer Hasanovic	Electronics Engineering Technology Department Chair	\$2,160
James Howse	Accounting Technology Department Chair	\$4,320
James Jeffers	Graphic Design Technology Department Chair	\$4,320
Deborah Liskin	Cosmetology/Barbering Department Chair	\$4,320
Sarah Mallonee	English/Communications/Modern Languages Department Chair	\$4,320

Rosemarie Mason	Nursing Department Chair	\$4,320
Heather Michaels	Physical Sciences Department Chair	\$4,320
Kimberly Milner	Gateway Mathematics Department Chair	\$4,320
Zulihana Pascual	Dental Assisting Department Chair	\$2,160
Katharine Piatchek	Gateway English and English Composition Department Chair	\$4,320
Walter Posten	Department Chair of Applied Technologies	\$4,320
Elizabeth Raulerson	Paralegal Studies/Legal Assisting Department Chair	\$2,160
Nikia Robinson	Computer Information Technology Department Chair	\$4,320
Georgette Rosenfeld	Respiratory Care Department Chair	\$4,320
Gary Shaver	Radiography Department Chair	\$4,320
Donna Sizemore	Adult Education Department Chair	\$4,320
Beverly Solesky	Nursing (BSN) Department Chair	\$2,160
William Solomon	Human Environmental Science Department Chair	\$4,320
John Southall	Performing and Visual Arts Department Chair	\$4,320
Veronica Tempone	Service Learning Program Coordinator	\$2,160
Michael Vogt	Medical Technologies Department Chair	\$4,320
Alfred Williams	Fire Science Department Chair	\$4,320
Racquida Williams	Student Success Department Chair	\$4,320
Robin Willoughby	Biological Sciences Department Chair	\$4,320
Kimberly Zgonc	School of Education Department Chair	\$4,320
TBA	Honors Program Coordinator	\$2,160
TBA	IRSC Virtual Campus Course Stipend	\$2,000
TBA	Library Services Department Chair	\$2,160





INDIAN RIVER STATE COLLEGE

Human Resources

MEMORANDUM

TO: Edwin R. Massey, Ph.D.
President

FROM: Melissa P. Whigham 
Assistant Dean of Human Resources

VIA: Barry A. Keim 
Vice President of Financial Services, CFO

DATE: June 23, 2020

SUBJECT: Classification Schedule for Support Employees for 2020-2021

Please permit me to recommend that you seek District Board of Trustees approval for the 2020-2021 Classification Schedule for Support Employees.

Thank you.



Classification Schedule for Support Employees
2020-2021 Academic Year

Class A

Archaeological Laboratory Technician
Basketball Camp Coach
Instructional Aide
Residence Assistant
River Shop Clerk

Class B

Reader/Scribe
Technical Assistant

Class C

Child Development Center Receptionist
Clerk
Instructor Support Specialist
Lab Assistant
Production Assistant
Residence Assistant I
River Shop Specialist
Teaching Assistant
Technical Assistant
Testing Facilitator

Class D

Basketball Camp Coach I
Chair Assistant
Child Development Center Substitute
Child Development Center Teacher Assistant
Head Residence Assistant
Lifeguard/Instructor
Technical Assistant

Class E

Child Development Center Teacher Assistant I
Child Development Center Classroom Specialist
Clerk
Peer Tutor

Class F

Child Development Center Teacher Assistant II
Laboratory Specialist
Technical Assistant I
Testing Facilitator I

Class CMFCDP

Case Manager - FCDP

Class 01

Bus Driver I
Clerical Assistant I
Custodian I
Head Lifeguard/Instructor
Infant/Toddler Lead Teacher
Information Specialist
Instructional Support Specialist
Masters Coach Instructor
Program Assistant I
REPT Student Researcher
River Shop Team Leader

Class 02

Clerical Assistant II
Custodian II
Mail Courier
Instructional Support Specialist I
Program Specialist - College Reach Out Program (CROP)
RCNET Student Lab Assistant
Registration Assistant - Clark Advanced Learning Center
Student Lab Assistant I

Class 03

Accounts Payable Specialist
Accounts Receivable Specialist
Box Office Assistant
Career and Transfer Services Technician
Cashier and Customer Service Representative I
Clerk I
Custodian III
Custodian/Caretaker - Mueller Campus
Emerging Technologies Program Support Specialist
Enrollment Center Specialist
Enrollment Services Representative
Financial Aid Assistant I
Fiscal Management/Traffic Assistant Specialist
Information Specialist I
Library Customer Service Assistant
Library Public Services Technician
Library Technical Assistant
Outreach Specialist – Business Technology
Payroll Specialist
Program Assistant – Educational Talent Search
Records Specialist I
Registration Assistant I
Student Engagement Specialist
Student Service Specialist

Class 03 (Continued)

Student Success Services Assistant
Technical Assistant
Veteran's Services Assistant I

Class 04

Accounts Payable Specialist I
Accounts Receivable Specialist I
Assessment Specialist
Assistant Swim Coach/Aquatics Program Coordinator
Career and Transfer Services Technician I
Clerk II
Course Materials Coordinator
Curriculum Support Assistant
Custodian IV
Custodian/Caretaker - Clark Advanced Learning Center
Custodian/Caretaker I
Enrollment Center Specialist I
Enrollment Services Representative I
Financial Aid Assistant II
Graphic Production Specialist
Head Women's Basketball Coach/Student Activities Assistant
Information Specialist II
Library Public Services Assistant I
Library Technical Assistant I
Maintenance/Custodian
Merchandise Coordinator - River Shop
Production Assistant/Web Master
Project Coordinator – College Reach Out Program
Program Assistant II
Program Specialist - Farmworker Career Development Program Okeechobee/Martin County
Program Specialist - Upward Bound/St Lucie County
Registration Assistant II
River Shop Training and Development Coordinator
Security Officer
Student Activities Specialist I
Student Affairs Programs Specialist
Student Affairs Specialist I
Student Success Services Assistant I
Testing Assistant II
Training Coordinator

Class AAFCDP

Administrative Assistant – FCDP

Class CMIFCDP

Case Manager I - FCDP

Class 05

Accounts Payable Specialist II
Accounts Receivable Specialist II
Administrative Assistant
Assessment Specialist I
Assistant Head Coach
Auxiliary Cashier Specialist I
Career and Transfer Services Assistant II
CCTI Training Coordinator
Clerk III
Custodian/Caretaker II
Financial Aid Assistant III
Graphic Production Specialist I
Groundsman I
Human Resources Talent Acquisition Technical Assistant
Human Resources Technical Assistant
Library Technical Services Associate I
Logistics and Inventory Coordinator
Maintenance – HVAC Apprentice
Merchandise Coordinator
Payroll Specialist II
Program Assistant/Data Specialist I
Research Assistant
Security Officer I
Student Affairs Specialist II
Technical Assistant II
Test Proctor

Class 06

Administrative Assistant I
Auxiliary Cashier Specialist II
Band Camp Clinician
Biological Sciences Laboratory Manager
Biotechnology/Chemistry Lab Manager
Business Analyst
Cash Accountant
Clerk IV
Completion Coach
Donor Relations Assistant
Financial Management Assistant
Graphic Production Specialist II
Groundsman II
Head Athletic Trainer
Help Desk/Telecommunications Technician
Human Resources Benefits Specialist
Human Resources Operations Specialist
Human Resources Talent Specialist
Laboratory Technician
Library Public Services Associate II
Lincoln Park Career Consultant
Mailroom Coordinator

Class 06 (Continued)

Maintenance I
Maintenance I/HVAC Technician
Mathematics and Science Student Success Coordinator
Mentor/Student Advocate College Readiness Coach
Mentor/Student Advocate College Success Coach
Multi Media Reporter/Producer
Music Clinician
Nursing Laboratory Specialist
On Air Reporter/Newscaster
Project Coordinator
Purchasing Accountant
Purchasing Agent
Science Laboratory Manager
Teacher Education Compliance and Accreditation Coordinator
Technical Assistant III
WQCS Radio Programming Traffic Specialist

Class CMIIFCDP

Case Manager II - FCDP

Class 07

Academic Coach - Student Support Services
Academic Coordinator
Academic Support Center Manager
Administrative Assistant I - Adult Education
Administrative Assistant II
Advanced Technology Program Specialist
Advisor Specialist I
Auxiliary Accountant I
Biological Sciences Laboratory Manager I
Business Technology Program Specialist
Career and Transfer Specialist
Career and Transfer Specialist - Chastain Campus
Career Coordinator – Clark Advanced Learning Center
Career Specialist
Clerk V
Completion Advisor
Conference Center Specialist I
Coordinator Student Activities
Corrections Specialist
Donor Relations Assistant I
Financial Aid Advisor I
Financial Aid Assistant V
Financial Aid/Career and Transfer Specialist
Grants and Contracts Accountant I
Graphic Arts/Photography Specialist
Graphic Production Specialist III
Groundsman III
Human Resources Specialist I
Human Resources Talent Specialist I

Class 07 (Continued)

Information Technology Management and Cybersecurity Laboratory Manager
Internship Coordinator
Library Technical Services Specialist I
Maintenance II
Maintenance II/HVAC Technician
Mentor/Student Advocate I
Onboarding and Orientation Specialist
Operations Manager
Outreach Specialist
Payroll Specialist IV
Physical Plant Office Manager
Program Coordinator - College Reach Out Program (CARES)
Program Specialist – Applied Science and Technology
Project Support Specialist
Quality Control/Operations Specialist
RCNET Program Coordinator
Receiving Clerk
Retention/Completion Specialist
Student Success Advisor I
Technical Associate
Technical Lab Specialist
Theatre Technician
Transfer Coach - Student Support Services
Veterans' Benefits Advisor I
Video Production Specialist
Visual Communication/Designer

Class 08

Academic Coordinator I
Administrative Assistant III
Administrative Computing Technician
Adult Education Math Curriculum Developer/Learning Facilitator
Adult Education Program Developer/Trainer
Adult Education Technology Coordinator
Advisor Specialist II
Audio Visual Technician
Bookstore Operations Assistant Manager
Budget Accountant
Bursar
Career and Transfer Services Coordinator
Career and Transfer Services Specialist
Career Pathways Program Specialist
Career Pathways Specialist/Career Coach
Career Pathways Student Coordinator
Clark Tecknow Camp Instructor
Conference Center Specialist II
Credit and Baccalaureate Review Specialist I
Dental Support Specialist
Donor Relations Assistant II
ESL Program Developer/Trainer

Class 08 (Continued)

Financial Aid Advisor II
Financial Aid/Career Advisor I
General Accountant
Hardware Support Technician
Human Resources Benefits Specialist II
Institutional Advancement Assistant II
Maintenance III
Maintenance III/HVAC Technician
Nursing Support Specialist I
PEACE Project Coordinator
Program Advisor - Project STAGE
Program Specialist II - Career Development Program
Project Coordinator - IRSC Virtual Campus
Social Media Specialist
Staff Announcer/Interviewer Specialist
Student Success Advisor II
Underwriting Sales Associate
Video Production Specialist I
Workday Finance Support Specialist

Class 09

Accounts Payable Supervisor
Administrative Assistant I to the Vice President
Administrative Assistant IV
Administrative Computing Technician I
Admissions Specialist
Advisor Specialist III
Apprentice Coordinator – Culinary
Apprentice Coordinator – Electrician
Apprentice Coordinator – Welding
Apprenticeship Administrative Staff – Culinary
Apprenticeship Administrative Staff – Electrician
Apprenticeship Administrative Staff – Welding
Apprenticeship Outreach Specialist – Pharmacy Technology
Conference Center Specialist III
Coordinator of Skilled Trades and Workforce Development
Credit and Baccalaureate Review Specialist II
Educational Media Technician I
Evening Supervisor
Financial Aid Advisor III
Financial Aid/Career Advisor II
Grants Development Coordinator
Grants Development Specialist I
Graphic Production Specialist V
Grounds Foreman
Groundsman V
Head Baseball Coach
Head Men's Basketball Coach/Transition Specialist
Information Call Center Manager
Laboratory Coordinator – Biological Sciences

Class 09 (Continued)

Maintenance IV
Maintenance IV/HVAC Technician
Outreach Assistant I
Pool Maintenance
Print Shop Manager
Program Coordinator for the Academic Support Center STEM Initiative
Program Coordinator for the Leadership Empowerment Achievement Persistence (LEAP) Program
Security Officer Supervisor
Sign Language Interpreter
Take Stock in Children (TSIC) Program Director
Technical Support Specialist
Technical Training Coordinator I
Transfer Specialist
Virtual Campus Technician

Class 09A

Accounts Receivable Supervisor
Alumni Development Coordinator
Bookstore Operations Manager
Clerk VIII
Grants Development Specialist I
Maintenance V
Theatre Manager
Virtual Campus Course Developer/Trainer

Class 10

Administrative Assistant V
Administrative Coordinator
Adult Secondary Education Program Coordinator
Advisor Specialist IV
Business Machines Technician
Career and Technical Education Academic Coordinator
CCTI Business Solutions Consultant I
CCTI Training Facilitator I
Deputy Chief Campus Safety/Security
E-Learning Technician
Head Softball Coach
Head Volleyball Coach
Learning Facilitator II
Marketing Specialist I
Printing Specialist I
Program Director Upward Bound Math and Science
Programmer I
Project Coordinator – Project Vision
Project Director - Project STAGE
Project Director - YouthBuild Grant
Public Safety Training Facilitator I
Research Analyst I
Selection Center Coordinator
Sign Language Interpreter I

Class 10 (Continued)

Strength and Conditioning Program Coordinator
Testing Coordinator
Virtual Campus Course Developer
Virtual Campus Instructional Technology Coordinator
Virtual Campus Learning Management System Specialist

Class 11

Custodial Supervisor
Director, NSF ATE Center
Financial Analyst I
Human Resources Generalist
Institutional Research Analyst
Instructional Computing Technician
Laser Technology Copy Editor
Laser-Tec Graphic Designer
Program Coordinator
Program Director - Educational Talent Search
Program Director - Student Support Services
Program Manager - Small Business Development Center
Scholarship Development Coordinator

Class 11A

Accounting/Property Management Specialist III
Administrative Assistant III to the Vice President
Administrative Computing Coordinator
Advisor Specialist V
Business Machines Technician II
Development Coordinator III
Director of Student Development, IRSC Ombudsman/Student Advocate
Grants Administration Manager
Health Science Program Coordinator
Human Resources Talent Acquisition Manager
Institutional Research Analyst I
Instructional Computing Technician – Mueller Campus
Marketing Specialist
Membership Development/Special Events Specialist
Payroll Supervisor
Program Director - Chastain Campus
Program Director - Mueller Campus
Programmer II
Tactical Training Coordinator
Workday Human Resources Support Specialist
Workday Student Support Specialist
Workday Technical Analyst

Class 12

Academic Facilitator/Curriculum Developer
Academy Coordinator I
CCTI Coordinator

Class 12 (Continued)

Criminal Justice Advanced Training Facilitator
Director of Employee Development
Director of Grants Development
E-Learning Course Developer II
Instructional Computing Technician I
Marketing Specialist II
Program Director - Fielden Lifelong Learning Institute
Program Director - Upward Bound/KAPS
Program Director Pruitt Campus
Programmer III
Public Safety Training Facilitator II
Purchasing Director
Retention and Success Coordinator
Virtual Campus Course Developer II
Virtual Campus Student Learning Coordinator

Class CFCDP

Coordinator of Farmworker Career Development Program

Class 12A

Administrative Assistant V to the Vice President
Academy Coordinator II
CCTI Training Facilitator II
Director of Fire Science Academy Training Center
Director of National Preparedness Institute
Engineering Specialist
Maintenance Technician IV
Physical Plant Supervisor
Programmer IV
Registrar
Technology Coordinator – Clark Advanced Learning Center
Video Engineer
Web Developer II

Class 13

Administrative Assistant to the President
Director of Articulation and Partnerships
Director of Curriculum Support
Director of Enrollment Management
Instructional Computing Coordinator
Instructional Designer
Internet Security Specialist II
Program Director of TRIO Programs/Upward Bound/St Lucie County
Project Director I
Research Analyst III
Virtual Campus Instructional Technology Trainer
Workday Financial Systems Analyst
Workday Systems Analyst

Class 14

Accounting Supervisor
Assistant Controller
Director of Instructional Design and Development
Director of Planning and Assessment
Instructional Designer I

Class 15

Applications Manager
Criminal Justice Advanced Training Facilitator I
Director of Career and Transfer Services
Director of Criminal Justice Institute
Director of Educational Media
Head Men and Women's Swim Coach/Aquatics Director
Laboratory Technician
Program Coordinator LASER TEC NSF

Class 16

CCTI Training Facilitator III
Director of Entrepreneurship Development Institute
Director of Financial Aid
Director of Workday Student System
Public Safety Training Facilitator IV

Class 17

IRSC Foundation Chief Financial Officer (CFO)
Criminal Justice Advanced Training Facilitator II
Director of Communications and Brand Strategy
Director of Planning and Budget
Network Technology Coordinator
Senior Team Member

Class 18

Director of Advising Services
Emerging Technologies Summer Learning Program Facilitator
WQCS Station Manager

Class 19

Criminal Justice Advanced Training Facilitator III
Director of Network Technology

Class 20

CCTI Training Facilitator IV
Volleyball Camp Coach

Class 21

Laser Technology Industrial Liaison
Laser Technology Evaluator
Principal Investigator





INDIAN RIVER STATE COLLEGE

Human Resources

MEMORANDUM

TO: Edwin R. Massey, Ph.D.
President

FROM: Melissa P. Whigham 
Assistant Dean of Human Resources

VIA: Barry A. Keim 
Vice President of Financial Services, CFO

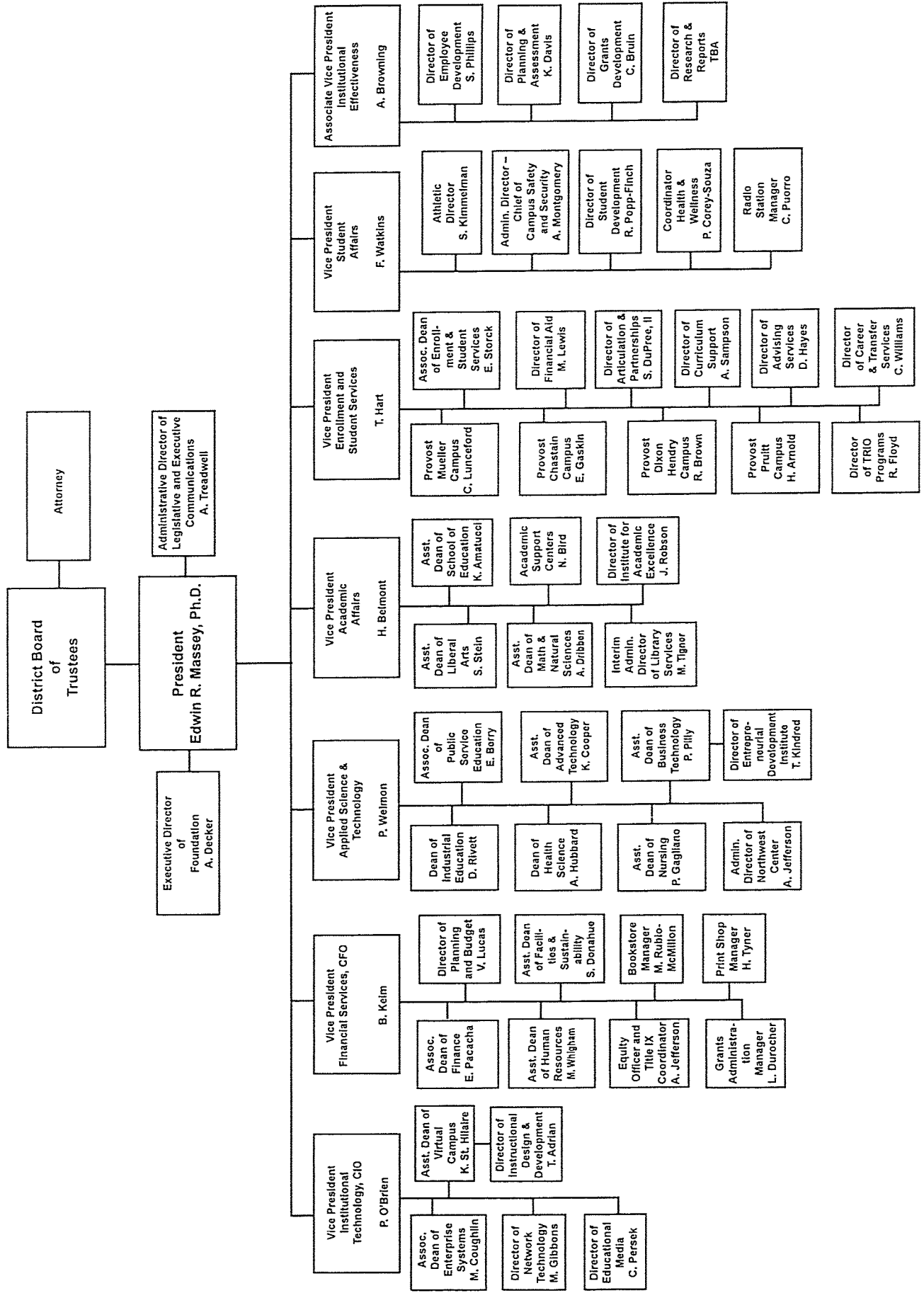
DATE: June 23, 2020

SUBJECT: Organizational Charts for 2020-2021

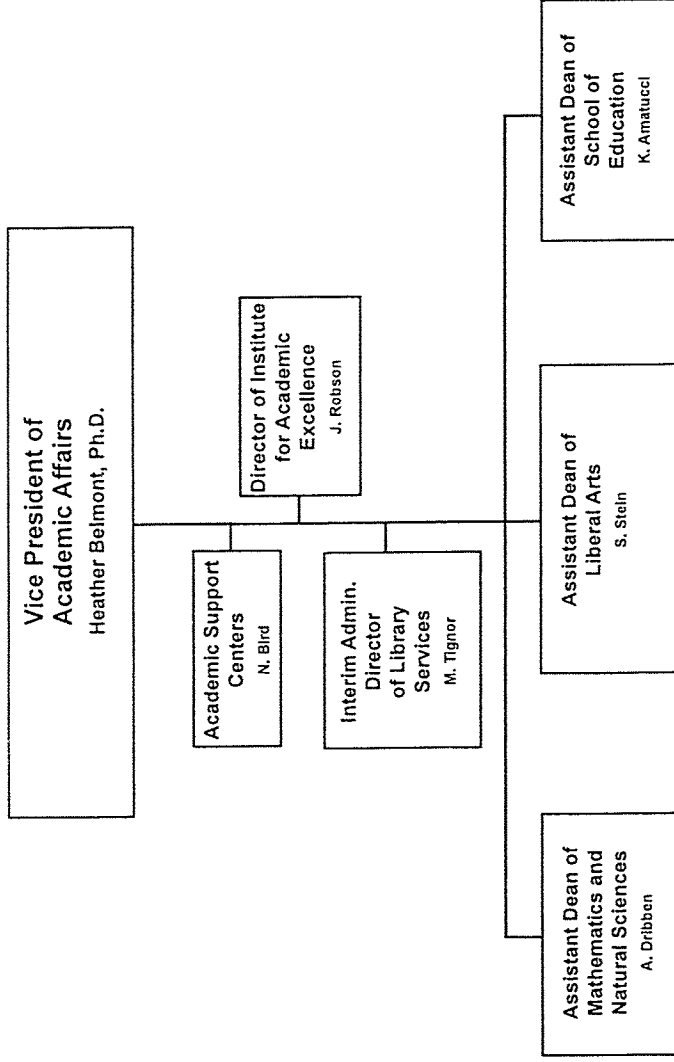
Please permit me to recommend that you seek District Board of Trustees approval for the 2020-2021 Organizational Charts.

Thank you.

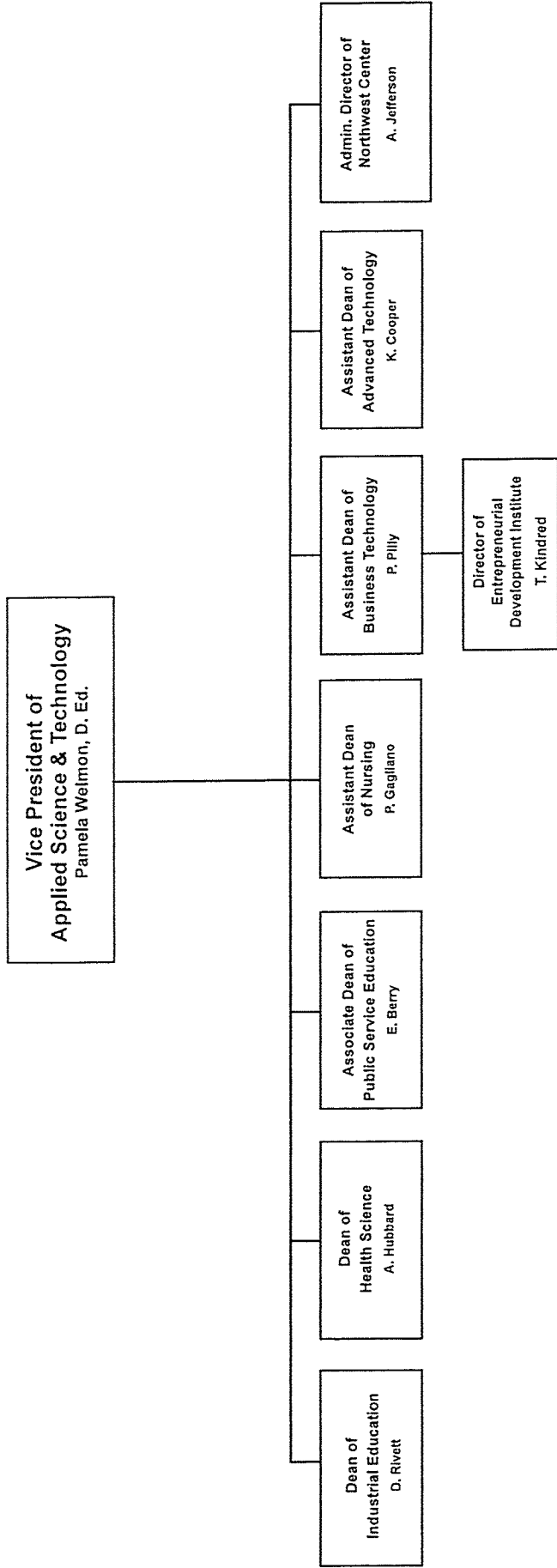
Indian River State College Organizational Chart 2020-2021



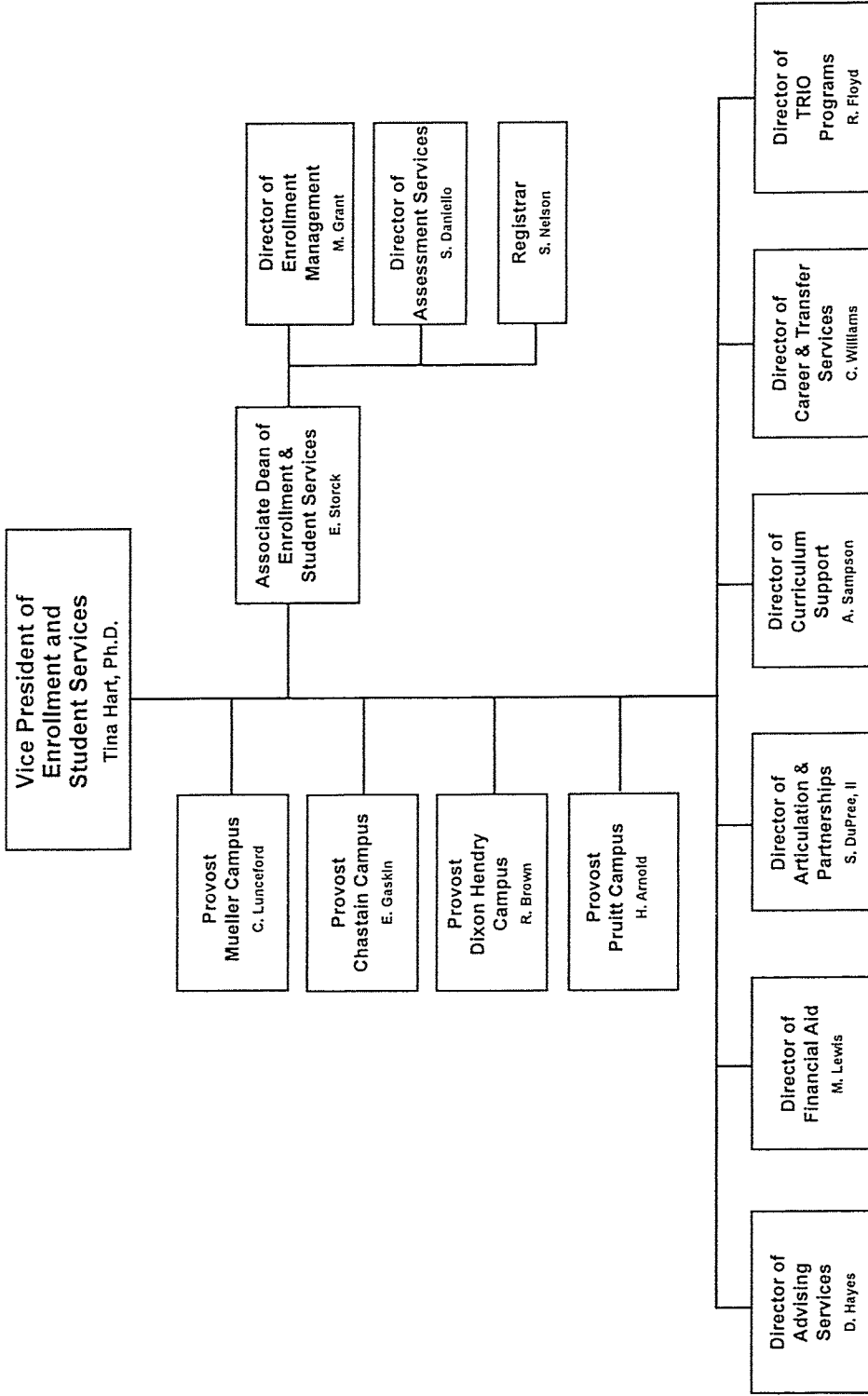
Indian River State College Organizational Chart 2020-2021



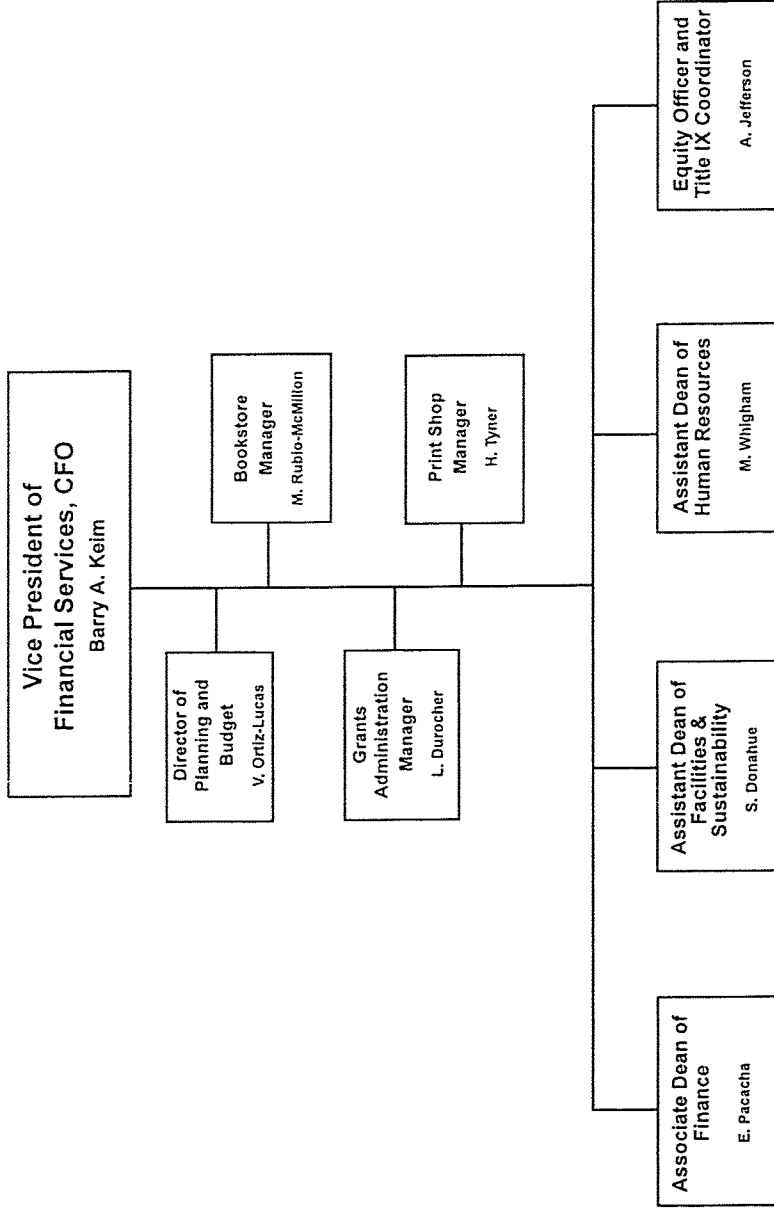
Indian River State College Organizational Chart 2020-2021



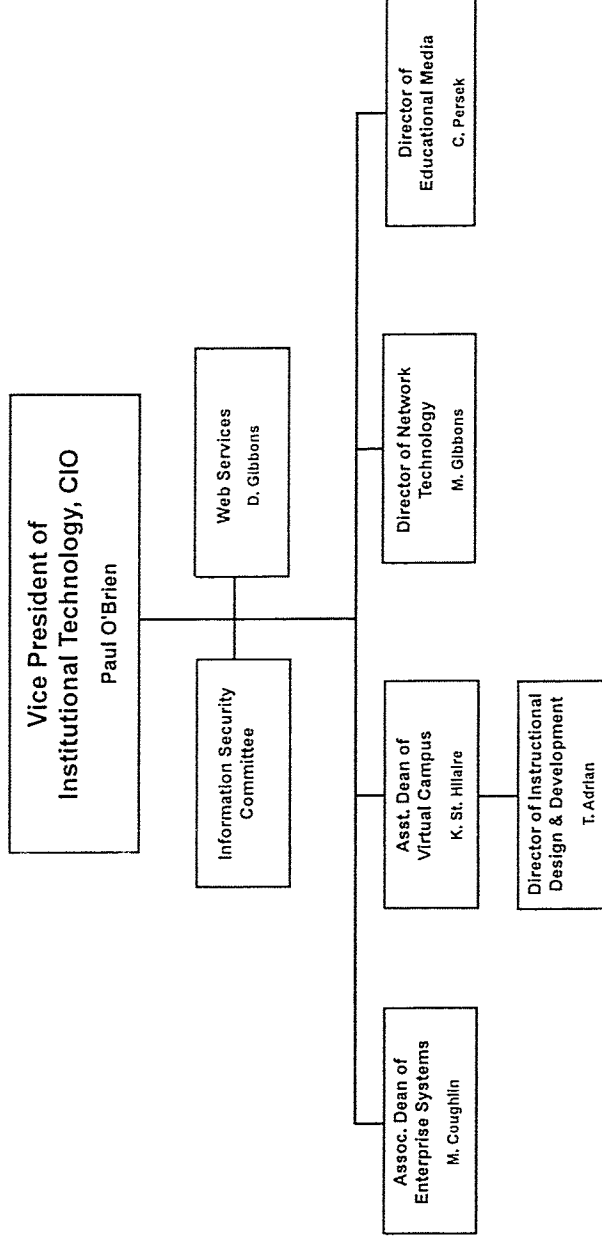
Indian River State College Organizational Chart 2020-2021



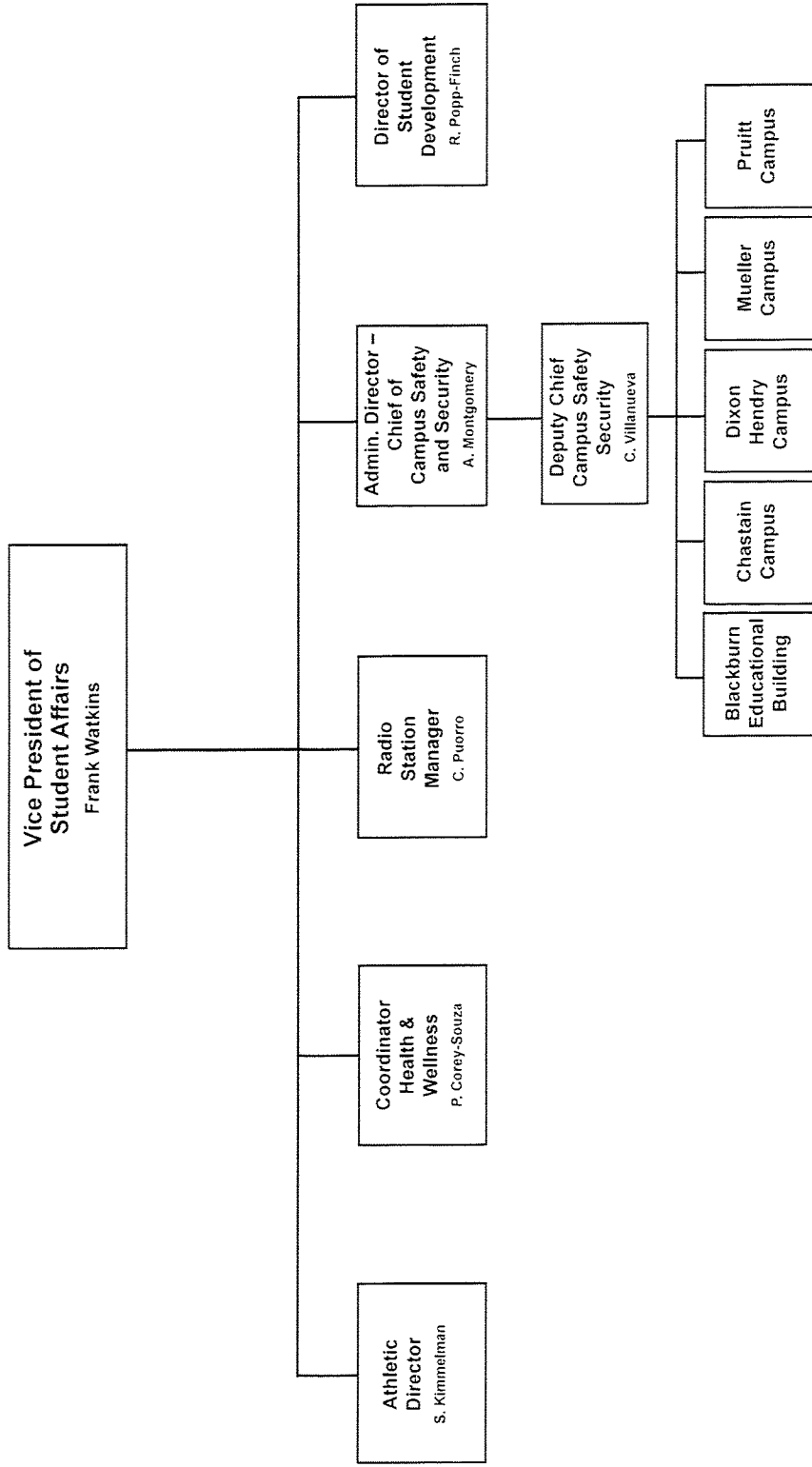
Indian River State College Organizational Chart 2020-2021



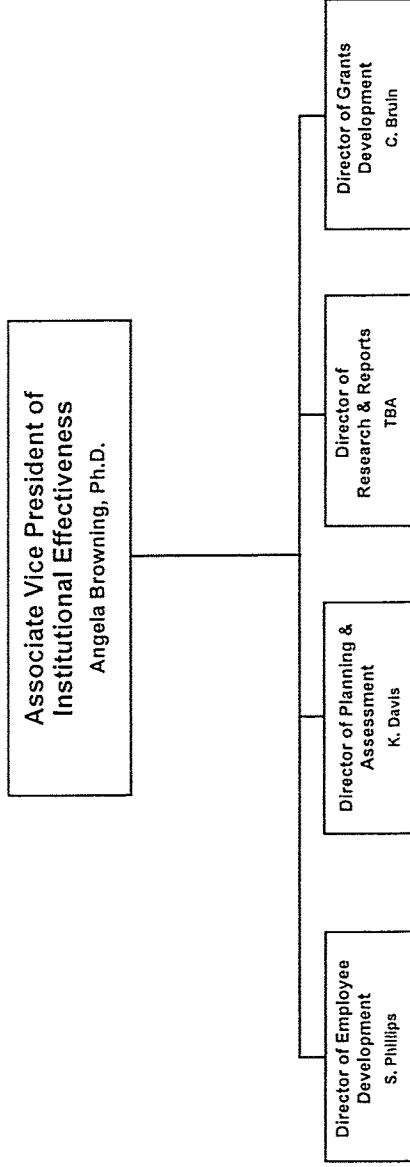
Indian River State College Organizational Chart 2020-2021



Indian River State College Organizational Chart 2020-2021



Indian River State College Organizational Chart 2020-2021



Indian River State College Organizational Chart 2020-2021

