



DISTRICT BOARD OF TRUSTEES ZOOM MEETING
June 23, 2020 – 3:30 PM

Join Zoom Meeting: <https://zoom.us/j/96124422981>

Meeting ID: 961 2442 2981

Password: 705286

Dial In: 1-301-715-8592

One tap mobile: +13017158592,,96124422981#

AGENDA

1. Call to Order – *Chairman Conrado*
2. Retirement Recognition: *Dr. Massey*
 - Gerri A. Brown – *17 years of service*
 - Linda S. Waugaman – *17 years of service*
 - Denise J. Malcolm – *18 years of service*
 - Dr. Alexander W. Van Ovost – *23 years of service*
 - Priscilla C. Bouchard – *25 years of service*
 - Deborah A. Whiting – *26 years of service*
3. President’s Report – *Dr. Massey*
 - a. Coronavirus Update
 - b. Recognition of Staff Employee of the Month
 - June 2020 – Tim Jackowski
 - c. Calendar of Events for July & August 2020
 - July 6th – Independence Day Holiday Observed – College Closed
 - July 14th–17th – Tentative Presidential Search Finalists Interviews & Special Board Meeting

- July 25th – Clark Live Graduation Ceremony, Jensen Beach High School Football Field, 9 AM (*if it is safe to do so under public health guidelines*)
 - No Board Meeting in July
 - August 10th – Five-day Work Week Resumes – Monday – Friday, 8 AM – 5 PM
 - August 12th – Endowed Teaching Chair Awards and State of the College Address – McAlpin Fine Arts Center, 8 AM – Noon
 - August 22nd – Retirement Event for President Massey, 6 PM – 10 PM, Details forthcoming
 - August 25th – Board Meeting, Main Campus, A301, 3:30 PM followed by a Community Gathering for the Unveiling of the Edwin R. Massey Campus, 4:30 PM – 6:30 PM
- d. In the News informational items (*Included in Board Members packets*)
4. Approval of May 26, 2020 Zoom Board Meeting Minutes – *Chairman Conrado*
 5. Warrant List for the month ending May 31, 2020 available with the Supplemental Board Minutes – *Chairman Conrado*
 6. Condensed Financial Report for the month ending May 31, 2020 – *Chairman Conrado*
 7. Administrative Contracts for 2020/21 – *Dr. Massey*
 8. Personnel Items for 2020/21 – *Barry Keim*
 - a. Annual Contracts
 - b. Continuing Contracts
 - c. Grants and Special Programs Contracts
 - d. Faculty Special Payments
 - e. Classification Schedule of Support Employees
 - f. Organizational Charts
 9. Finance and Audit Items – *Barry Keim (a & b) and Ann Decker (c & d)*
 - a. Request approval for the following 2019/20 Budget Amendments -
 1. No. 10 – Fund I, Current Fund – Unrestricted
 2. No. 11 – Fund II, Current Fund – Restricted
 3. No. 12 – Fund VII, Unexpended Plant Fund

- b. Request approval of the 2020/21 College Budget:
 - 1. College Operating Budget (Fund I)
 - 2. Unexpended Plant Fund (Fund VII)
 - c. Request approval of IRSC Foundation Audit Report for year ending March 31, 2020, IRS Form 990 and Direct Support Organization Audit Review Checklist
 - d. Request approval of Resource Allocation to Indian River State College Foundation, Inc.
10. Clark Advanced Learning Center Governance Items – *Edith Pacacha (a & b) & Debbie Kohuth (c & d)*
- a. Request approval of the 2020/21 Clark Advanced Learning Center Budgets:
 - 1. Operating Budget
 - 2. Capital Outlay (PECO) and Local Capital Improvement Revenue Budget
 - b. Request approval of the Audit Engagement Letter for the Clark Advanced Learning Center Financial Statement Audit for fiscal year 2019/20
 - c. Request approval of the 2020/21 Clark Advanced Learning Center Student Progression Plan
 - d. Request approval of the 2020/21 Clark Advanced Learning Center Student Handbook with Code of Conduct
11. Board Policy Review Items: *Melissa Whigham, Eileen Storck & Edith Pacacha*
- a. Preliminary Reading for New Board Policy 6Hx11-6.33 – *Teleworking/Telecommuting Policy*
 - b. Preliminary Reading for New Board Policy 6Hx11-7.50 – *Banning Misrepresentations and Inducements*
12. Personnel Item: *Chairman Conrado*
- a. Request approval of the President’s Annual Evaluation for submission to the State

13. Presidential Search Committee Report: *Vicki Davis & Chairman Conrado*
 - a. Presidential Search Committee Report
 - b. Request approval of the Board Proposed Presidential Search Finalist Interviews & Special Board Meeting Schedule, July 14-17, 2020

14. Consent Items: *Chairman Conrado*
 - a. 2019/20 Annual Equity Update Report
 - b. Annual Statewide Childcare Training Contract
 - c. Awarding of Construction Contract to A & W Flooring, Inc. for the installation of a new pool liner in the Upper Pool on the Main Campus
 - d. Capital Improvement Program (CIP) Report for fiscal years 2021/22 through 2024/25 and 2021/22 Legislative Budget Request
 - e. Clinical Affiliation and/or Capstone Project & Student(s) Internship Agreements:
 1. St. Lucie Medical Center:
 - a. Physical Therapist Assistant Degree Program
 - b. Practical & Associate Nursing Degree Program
 - c. Surgical Technology Certificate Program
 2. The School Board of St. Lucie County
 - f. Collegiate High School Articulation Agreements for 2020/21:
 1. The School Board of Martin County, Florida
 - g. Construction Management for the State-Funded Grant Agreement for the Shelter Retrofit Program at the Dixon Hendry Campus by Heard Construction
 - h. Florida Center for Students with Unique Abilities Grant Application – Project STAGE
 - i. FPL Easement Agreement for underground electrical service and transformer for the new buildings at Indian River Charter High School at the Mueller Campus
 - j. Home School Dual Enrollment Agreement Addendum for 2019/20
 - k. Indian River Academy Lease Agreement for July 1, 2020 – June 30, 2021
 - l. Memorandum of Understanding between CareerSource Heartland and IRSC for the Farmworker Career Development Program
 - m. New Drop Off Zone, Shade Canopy and Playground Turf Renovations for the Child Development Center on the Main Campus
 - n. Non-Faculty Employees’ Holiday Calendar for 2020/21
 - o. Property Surplus and Inventory Write-Off
 - p. Public School Dual Enrollment Agreement Addendum for 2019/20 for The School Board of Indian River County, Florida

- q. Sabbatical Request for Kimberley Lowe to complete her doctoral degree at Barry University – August 1, 2020 through January 31, 2021
- r. Student Activities and Services Budget for 2020/21
- s. Study Abroad Programs for 2021(*if it is safe to do so under public health guidelines*):
 - 1. May 10 – 20, 2021 – London Fire Brigade
 - 2. May 13 – June 10, 2021 – Study Abroad to Czechia (Czech Republic)
 - 3. May 15 – 30, 2021 – Spain – Land of Many Cultures
 - 4. May 18 - 30, 2021 – Economics and Math in Switzerland, Italy and France
 - 5. May 23 – 30, 2021 – Multi-Disciplinary Study Abroad in Honduras
 - 6. June 4 – 14, 2021 – Study Abroad: Circle Tour – England, Scotland and Ireland
 - 7. June 20 – July 17, 2021 – Global Cultural Exchange – Germany, Netherlands
- t. Training Affiliation Agreement:
 - 1. Florida Atlantic University Board of Trustees on behalf of the Harbor Branch Oceanographic Institute at FAU
- u. Updated Agreement between IRSC and the State of Florida Division of Emergency Management (DEM) for the Shelter Retrofit Program at the Dixon Hendry Campus
- v. Full Time Appointments:
 - 1. Yi-Ding Betancourt (Project Coordinator-Project Vision, Advanced Technology)
 - 2. Heather Gutman (Director of Workday Student System, Enterprise Systems)
- w. Retirements:
 - 1. Priscilla Bouchard (Credit and Baccalaureate Review Specialist II, Advising Services)
 - 2. Gerri Brown (Custodian II, Custodial)
 - 3. Denise Malcolm (Assessment Specialist, Assessment Services)
 - 4. David Moberg (Assistant Professor, Performing and Visual Arts)
 - 5. Lissa Riley (Human Resources Talent Specialist, Human Resources)
 - 6. Alexander Van Ovest (Professor, Health Science)
 - 7. Linda Waugaman (Assistant Professor, Performing and Visual Arts)

8. Deborah Whiting (Assistant Professor, Biological Sciences)
- x. Separation of Service:
 1. Akos Delneky (Administrative Director of Library Services, Academic Affairs)
 2. Rebekah Ergle (Head Athletic Trainer, Athletics)
- y. Part Time Temporary Non-Instructional Appointments:
 1. Felicia Ingram (Clerk I – CARES – College Reach Out Program, TRIO Programs)
 2. Matthew Suarez (River Shop Specialist, River Shop Branch Campuses)
- z. Part Time Instructional Certifications (College Credit, College Credit S/U, ABE, GED, Vocational Credit, Vocational Supplemental and Vocational Preparatory):
 1. Shernise Chavis (Adult Education)
 2. Jason Costanzo (Philosophy)
 3. Alexander Dabao (Adult Education)
 4. Kenya McGriff (Adult Education)
 5. Devona Wilson (Adult Education)

15. Adjourn – *Chairman Conrado*