

Directions for Completing the Graduate Faculty Status Form for Your 3rd Outside member

- for "level" (click "associate")
- for "rank" (click "outside WMU")
- for "type" (click "new")
- for "start date" (click closest to proposal approval time frame)
- for "end date" (click 3 years later)
- for "reason for request" (click "member - specific committee" and also type in your name)
- for all other areas, briefly summarize information found on the person's resume or vitae (do NOT just write "see attached")

Questions, please contact Lynda Root at lynda.root@wmich.edu