|  |  |
| --- | --- |
| [**BUSINESS NAME**]  [ADDRESS OF PARKING LOT]  XXXX-BFN-XXXXXXX (City business license number) | |
| **PARKING LOT HOURS**  0:00 A.M. – 0:00 P.M.  [INCLUDE ANY RELEVANT HOURS OF OPERATION INFORMATION, SUCH AS DIFFERING HOURS ON WEEKENDS/EVENINGS] | **FORMS OF PAYMENT ACCEPTED**  [LIST ALL FORMS OF PAYMENT ACCEPTED; EXAMPLES LISTED BELOW]   * CASH * VISA, MASTERCARD, DISCOVER, AMEX * APPLE PAY * PARKMOBILE APP |
| **PARKING RATES**  [ADJUST AS NEEDED]  TIME RATE  0-X hrs $X.XX  X-X hrs $X.XX  X-X hrs $X.XX  X-X hrs $X.XX  X-24 hrs $X.XX  Lost ticket $X.XX  MAX RATE $X.XX | **PAYMENT INSTRUCTIONS**  [INCLUDE DETAILED **INSTRUCTIONS FOR PAYMENT**, AS WELL AS ANY INSTRUCTIONS FOR PAYMENT WHEN THE PAYMENT KIOSKS ARE OUT OF SERVICE, AS WELL AS ANY GRACE PERIOD BETWEEN ENTERING/PARKING IN THE LOT AND PAYMENT]  [PROVIDE **NOTICE OF ANY POTENTIAL VIOLATIONS** OF PARKING LOT TERMS; EXAMPLES LSITED BELOW]  VIOLATORS ARE SUBJECT TO:  PENALTY FOR NON-PAYMENT $X.XX  PENALTY FOR OVERTIME PARKING $X.XX |
| **CONTACT INFORMATION**  Phone icon  816-555-0146  Marker with solid fill  Address of local business office  Email icon [company@example.com](mailto:company@example.com)  Globe icon www.example.com | **TO DISPUTE A VIOLATION**  [INSERT INSTRUCTIONS AND CONTACT INFO IF DIFFERENT FROM THE CONTACT INFO LISTED TO THE LEFT] |