Plan for a Safe and Inclusive Research Environment in NSF
Off-campus and Off-site Research Settings

Names of Principal Investigators:

NSF Proposal Number:

Date:

Statement of Commitment

Auburn University (Auburn) is committed to maintaining a community dedicated to the advancement, application and transmission of knowledge and creative endeavors through academic excellence, where all people who participate in Auburn's programs and activities can work and learn together in an atmosphere free of harassment, exploitation, or intimidation.

Guidelines for Addressing Unacceptable Behavior/Conduct

PI/s will respond to abuse of any person involved in this off-campus/off-site study, including, but not limited to, harassment, stalking, bullying, or hazing of any kind, whether the behavior is carried out verbally, physically, electronically, or in written form; or conduct that is unwelcome, offensive, indecent, obscene, or disorderly in accordance with Auburn's general policies including:

- [Auburn University Policies Related to the Workplace](#)

- [Auburn University Notice of Nondiscrimination](#)

- [AA/EEO Policies and Procedures](#)

Promoting an Inclusive Off-campus/Off-site Working Environment (must be project specific)

[Insert description of how the PI/s will nurture an inclusive working environment for this specific project in the proposed off-campus/off-site setting/s. This may include trainings; processes to establish shared team definitions of roles, responsibilities, and culture (e.g., codes of conduct and field support, such as mentor/mentee support mechanisms, regular check-ins, and/or developmental events).] (Add page(s) as needed)

Communications (<u>must be project specific</u>)

[Insert description of how the PI/s will promote communication between and among on-campus and off-campus/off-site personnel as well as other organizations/third parties in the work environment. Describe how PI/s will avoid a single person serving as gate-keeper in these communications, and the process or method that will be used to make and respond to incident reports.] (Add page(s) as needed)

PI Certification

By submitting this Plan internally and/or with this proposal, the PI/s of this proposed project agree that, should this proposal be funded, the PI/s will follow Auburn's policies referenced above and the Plan will be shared with participants of the off-campus/off-site research prior to departure. The PI/s will also notify all project participants and describe any changes that are made to the Plan during the course of the project, and a copy of the revised Plan will also be submitted internally (to ventiaf@auburn.edu). The PI/s understand that the Plan must also be provided to NSF upon request.

All PI/s should sign below before submitting:

_____   _____

Signature   Date

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